



**CHESTERFIELD**  
BOROUGH COUNCIL



**HM Government**

## Minutes of the Chesterfield Plan for Neighbourhood's Town Board

Thursday 13<sup>th</sup> March 2024, 5:00pm, The Parish Centre, St Mary's Church

<b>Board Members:</b>	
Dominic Staniforth, Chair	Barber Harrison and Platt
Cllr Amanda Serjeant	Chesterfield Borough Council
Julie Richards	Chesterfield College
Simon Wright	Banner Jones
Jacqui Willis	Derbyshire Voluntary Action
Andrew Kelly	Parkside School
Nicole Ndiweni	Police and Crime Commissioner
Angela Stansfield	Job Centre Plus
Canon Patrick Coleman	Chesterfield Parish Church
Simon Davidson	Cheese factor
John Croot	Chesterfield Football Club Community Trust
Emily Bowman	Junction Arts
Dave Kirby	Derbyshire Police
Gavin Grainger	Bottle and Thyme
Karen Johnson	Chesterfield Royal Hospital, NHS Trust
<b>Officers in support:</b>	
Neil Johnson	Chesterfield Borough Council
Christine Durrant	Chesterfield Borough Council
Neil Johnson	Chesterfield Borough Council
Juliet Rose	North Derbyshire Voluntary Action
Michael Rich	On behalf of Chesterfield Borough Council
Karl Apps	Derbyshire County Council
Liz Wigley	Cities and Local Growth Unit
<b>Apologies:</b>	
Toby Perkins, MP	Member of Parliament
Huw Bowen	Chesterfield Borough Council
Angela Stansfield	Job Centre Plus
Councillor Carolyn Renwick	Derbyshire County Council
Kath Mitchell	University of Derby
Mahmud Nawaz	Chesterfield Royal Hospital Foundation Trust
Dave Kirby	Derbyshire Constabulary

Item No	Item	Action (by whom)
1.	<p><b>Welcome, apologies and introductions</b></p> <p>DS welcomed everyone to the meeting and thanked Patrick Coleman for hosting the meeting at the Parish Centre.</p> <p>DS requested thanks be recorded to Anthony Radford at Chesterfield Borough Council and to Tomlinson's (main contractor) for an informative tour of Stephenson Memorial Hall.</p> <p>Apologies were noted.</p>	LS/DS
2.	<p><b>Declaration of Interest</b></p> <p>Conflicts of interest were noted from JW, EB, LJO and PC in relation to agenda item 5.</p>	
3.	<p><b>Minutes of the previous meeting (30/01/25) and matters arising</b></p> <p>DS asked the Board to confirm that the minutes of the meeting of the Board on 30<sup>th</sup> January 2025, were a true and accurate record. This was agreed.</p> <p>DS confirmed that all matters arising from previous meeting had been dealt with. However, he advised that the Communications and Engagement Group meeting had been postponed when new guidance was announced. This meeting to be rescheduled.</p> <p>Press release to be redrafted following this meeting.</p>	<p>LS</p> <p>LS to liaise with CBC comms.</p>
4.	<p><b>Overview of new programme – Plan for Neighbourhood's – and implications.</b></p> <p>MR presented an update on the Plan for Neighbourhood's programme, highlighting any changes</p>	

	<p>from Long Term Plan for Towns programme following the issue of the programme guidance.</p> <p>Slides to be shared with Board.</p> <p>Links to the new guidance to be shared with the Board.</p> <p>In closing the presentation MR presented two options. The first effectively starting again following the issue of the new Plan for Neighbourhood's guidance – restarting engagement to determine a new range of interventions. Alternatively, Option 2 whereby Officials have been clear that Boards can retain their current priorities (providing they align with the new framework) and membership. The significant engagement undertaken last year would provide a strong rationale for this. The Board's priorities and the projects currently under consideration already have the potential to align well with many of the wider policy areas. Two of the key case studies in the new guidance (Barnsley Glass Works, Sheffield Community Hub) match projects the Board is considering for Chesterfield. MR advised that there would be scope to drive even closer alignment and ensure further engagement with stakeholders and communities as projects are developed and delivered.</p> <p>DS asked the Board to agree which option they would prefer. Option 2 was agreed.</p> <p>CD advised that CBC as Accountable Body were happy with this approach and as experienced in delivering programmes would be supportive of not starting the process again, highlighting the importance of building on momentum. She also highlighted that the Plan for Neighbourhood's Board as formed under the LTPT programme is well represented in terms of integration with local partnership structures such as the Local Place Alliance, Health and Wellbeing Board etc.</p> <p>JW commented that the creation of a central community hub would be an example of a "hub and spoke" model</p>	<p>MR</p> <p>MR</p>
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	<p>that would align a central location with the ability to support wider communities.</p> <p>NN asked whether there was any evidence of demand from wider communities that were not being targeted previously to join the Board? MR advised that interest has been shown following press coverage from various organisations. However, we already have effective partnership structures to reach out to communities and representatives from communities on this Board.</p> <p>AS shared her view that the Board has been working collectively for 12 months and that have shared a journey and had formed a shared view. She added that a change in direction would result in a loss of momentum and that we are already developing proposals that will benefit our deprived communities.</p> <p>LW advised that additional guidance will be issued on the requirement to prepare a Regeneration Plan. However, this is likely to be based on sharing the process of how decisions have been made, evidencing engagement undertaken, how this will inform delivery.</p> <p>NN agreed that a strong focus for delivery is really important so that we can measure the impact that we are making. She urged that we need to be proactive with communications to share why we are focussing and what the benefits of this approach would be.</p> <p>Following discussions, DS asked the Board to confirm they were happy to proceed in line with Option 2. This was agreed.</p> <p>CD advised that as we proceed with feasibility projects, there will be a need to undertake further engagement with our communities. This will be for the lifetime of the programme.</p> <p>KA suggested that any capital projects, requiring planning permission would also involve consultation with communities as part of planning process.</p>	
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5.	<p><b>Project Development</b></p> <p>NJ presented an update on project development. He highlighted that there are currently 11 projects identified on a long list following previous engagement work undertaken. He advised that 3 projects are now at the stage where they are ready to progress towards feasibility. Funding is requested to progress from the capacity funding allocation. These are:</p> <ul style="list-style-type: none"> <li>• Spire Experience - £30k revenue ask towards development of a business case, advice on reconfiguration of the building etc.</li> <li>• Creator Maker Space - £20k revenue ask to explore potential and location of a dedicated arts/makers space.</li> <li>• Events programme - £10k revenue to deliver a plan to better animate the Town Centre, working with communities, developing best practice.</li> </ul> <p>NJ advised updates from other projects will be brought to the next meeting. Some of these projects will require feasibility work, others will need working groups to be established.</p> <p>The Board discussed the 3 proposals above in more detail. After discussions, DS asked that the Board indicate their support for the projects to progress and for the funding to be allocated as outlined above. The Board indicated their approval.</p> <p>Discussions highlighted the need to ensure the voice of young people is captured as part of further feasibility and engagement work undertaken.</p>	
6.	<p><b>Draft Forward Plan</b></p> <p>DS advised that a draft forward plan had been circulated with the papers. He highlighted that at the next meeting the Board would be invited to visit the new Market Square and to have a closer look at the</p>	

	<p>Shambles. In July, it is hoped that a visit to Barnsley Glass Works can be arranged to learn more about their approach to developing a health diagnostics hub. The Board will also be updated on the progression of some of the other project feasibility activity.</p> <p>DS asked the Board to approve the Forward Plan. This was agreed.</p>	
7.	<p><b>Any Other Business</b></p> <p>KA advised that Cllr Carolyn Renwick had not been able to attend the days meeting. He explained that she has confirmed that she is standing down at the May County Council elections. This would have been her last meeting. KA wanted to convey on Cllr Renwicks behalf that she had enjoyed her time of the LTPT Board and that she wished the Board every success for the future.</p> <p>DS thanks KA for raising this update and confirmed he would write to Cllr Renwick to thank her for her support on the Board.</p>	LS/DS
8.	<p><b>Date and Time of future meetings</b></p> <p>June 5th  July 24th  September 25th  November 20th</p> <p>(venues tbc)</p>	LS