



## Chesterfield Town Board

11<sup>th</sup> of June 2026

5:00 pm, Chesterfield Town Hall, Rose Hill S40 1LP

Minutes

In attendance:

Attendee's:	
Dominic Staniforth, Chair	Barber Harrison and Platt
Cllr Amanda Serjeant	Chesterfield Borough Council
Hannah Leaton	Chesterfield Royal Hospital
Jacqui Willis	Derbyshire Voluntary Action
Simon Davidson	Cheese Factor
Emily Bowman	Junction Arts
Gavin Grainger	Bottle and Thyme
Julie Richards	Chesterfield College
Laura- Jo Owen	Adorn Jewellers
John Croot	Chesterfield Football Club
Officers In Support	
Christine Durrant	Chesterfield Borough Council
Neil Johnson	Chesterfield Borough Council
Ian Waller	Chesterfield Borough Council
Lynda Sharp	Chesterfield Borough Council
Katy Marshall	Chesterfield Borough Council
Rebecca Bland	Chesterfield Borough Council
Apologies	
Theresa Channell	Chesterfield Borough Council
Cllr John Lawson	Derbyshire County Council

Angela Stansfield	Job Centre Plus
Nicolle Ndiweni- Roberts	Police and Crime Commissioner
Simon Wright	Banner Jones
Toby Perkins, MP	Chesterfield Labour Party
Karl Apps	Derbyshire County Council
Andrew Kelly	Parkside School

Item No.	Item	Action (by whom)
1.	<p><b>Welcome, apologies and introductions</b></p> <p>All apologies were noted.</p>	
2.	<p><b>Declarations of Interest</b></p> <p>Declarations of interest received from:</p> <ul style="list-style-type: none"> <li>• JW and JC in relation to item 5b</li> <li>• LJO and AS in relation to item 5a</li> <li>• AS in relation to item 5b Events and Animation</li> </ul>	
3.	<p><b>Minutes of previous meeting (16-04-26)</b></p> <p>The minutes of the previous meeting on 16<sup>th</sup> April 2026 were reviewed and accepted as a true and accurate record of the meeting.</p> <p><b>Matters arising</b></p> <p>Since the resignation of CPC, it was highlighted that consideration should be given to who would be best placed to represent Chesterfield's faith organisations.</p> <p>Following the change in Derbyshire County Council's portfolio duties JL will be replacing RR as a Town board member.</p> <p><b>Action:</b>  <b>For the Chair to work with Chesterfield Borough Council on the consideration to who might represent Chesterfield's faith organisations on the Town Board and to bring back to a future meeting.</b></p>	CBC/Chair

4.	<p><b>Pride in Place Programme and Governance Update</b></p> <p>RB provided an update to confirm that the Memorandum of Understanding between the Ministry of Housing, Communities and Local Government (MHCLG) and Chesterfield Borough Council (CBC) as Accountable body has been signed and returned. The monies for the first year of the investment period have been received.</p> <p>It was confirmed that the first monitoring information that was approved at the April 2026 meeting was submitted to MHCLG by the 30<sup>th</sup> of April 2026. MHCLG confirmed that the information had been received.</p>	
5.	<p><b>Pride in Place Project Update</b></p> <p><b>A. Project Approvals</b></p> <p><b>Transforming the Shambles</b></p> <p>BM presented information on an outline business case (OBC) and appraisal that have been brought to the board for the Shambles project. The CBC Internal Programme Board had reviewed the outline business case submitted for the project and an appraisal has been prepared in line with programme governance arrangements.</p> <p>BM advised that the CBC's Internal Programme Board (IPB), as Accountable Body for the programme has considered the OBC and appraisal and recommended to the Town Board that the project be approved for delivery from 2026 onwards.</p> <p>A discussion took place surrounding the building improvement grant scheme and detail was given on how the scheme would work. It was highlighted that it was based on best practice from similar schemes that have been operated including the Staveley 21 project as part of the Staveley Town Deal programme.</p> <p>JR raised the opportunities for construction T Level students to support this project as additional government funding has been allocated. It was highlighted that the appraisal has highlighted the opportunity for local labour support as a condition of grant approval. It was agreed that this was something that would be considered.</p> <p>DS asked the Board to consider the recommendation and to approve £707,716 capital, Pride in Place funding from 2026 as set out in the respective business case for the Shambles project. This was agreed.</p>	

## **B. Feasibility Study Update**

### **Community Hub**

CD presented an update to the Board on the Community Hub feasibility study. The Board were reminded that the purpose of the study was to develop a scope for a shared community space in Chesterfield Town Centre.

CD advised that KADA Research have been preparing two final reports, one covering a strategic overview that sets out the demand and scope and the other an operational and financial document that details a viable model. The reports will be shared once the final documents are complete and will be available when soft market testing commences.

A proposed way forward was presented to the Board. To protect any future procurement and commissioning process the operational and financial document will only be shared through an approved soft market testing exercise that will include all potential applicants and beneficiaries. This allows a fair and transparent process to take place.

The next steps to move to a soft market testing exercise was approved. This was approved by the Board.

### **Events and Animation**

IW presented an update to the Board on the finalised feasibility study for Events and Animation. The Board were informed that V4 the consultants have now completed their work.

The feasibility study was based on engagement and best practice from comparative areas. The study highlighted that Chesterfield's events activity is currently in a good place. Key opportunities were proposed including a layered and seasonable approach to delivery. V4 highlighted the importance of designing a vibrant Town Centre and how the funding from Pride in Place that has been approved for the next two years is activity supporting an enhanced programme of activity.

Resources were discussed and it was suggested that future considerations could include funding a member of staff to support capacity and in turn enabling further event opportunities.

It was noted that the Communications and Engagement group do have an enabling role that would help grow conversations with local businesses to understand the impact each event has.

	<p>Data was highlighted as a valuable tool to support the understanding of what impact each event has on the Town Centre. Current and future data capture was discussed.</p> <p>It was recommended that the Board considered the request for CBC to bring back a further Outline Business Case to fund Events and Animation for years 3 and 4 of the investment plan and to note the additional events that the Pride in Place investment has enabled. This was agreed.</p> <p><b>Action:</b></p> <ul style="list-style-type: none"> <li>• <b>To circulate the survey results from the 1940's engagement that was conducted.</b></li> <li>• <b>For CBC to develop a further OBC for the Events and Animation project for the funding of a further two years of the project.</b></li> </ul> <p><b>C. Overview of all Projects</b></p> <p>DS asked the Board to note that this paper had been shared and if there was any questions. No questions were asked.</p>	<p>RB</p> <p>IW</p>
7.	<p><b>Comms and Engagement group update</b></p> <p>RB provided the Board with an update on the recent engagement activity that took place at the 1940's market event, this was the first event that was partly funded by the Town Board.</p> <p>Images of marketing material that have been produced for all engagement activity were shared.</p> <p>An update was given on the workshop that was held at the Communications and Engagement group meeting on the 3<sup>rd</sup> of June 2026. It was highlighted that this exploration work will form part of the Engagement Plan required to be submitted to MHCLG by 30<sup>th</sup> October 2026.</p>	
10.	<p><b>Date and time of future meetings</b></p> <p>Next meeting date: <b>17<sup>th</sup> September 2026</b>, Junction Arts, 37 Station Road S41 7BF</p>	

\* Paper circulated