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## Staveley Town Deal Board

Minutes of the Meeting held on 27<sup>th</sup> November 2020, (12:30-2:30pm),

(Via MS Teams)

### Attendance

<b>Board Members</b>	
Ivan Fomin (Chair)	MSE Hiller
Cllr Tricia Gilby (Vice Chair)	Chesterfield Borough Council
Huw Bowen	Chesterfield Borough Council
Lee Rowley, MP	Member of Parliament, North East Derbyshire
Mark Potter	Chesterfield Canal Trust Ltd
Cllr Paul Mann	Staveley Town Council
Mervyn Allcock	Barrow Hill Engine Shed Society
Toby Perkins, MP	Member of Parliament, Chesterfield
Sajeeda Rose	D2N2 LEP
Ian Wingfield	Springwell Community College
Peter Dewhurst	University of Derby
David Malone	Chesterfield College
<b>Observer</b>	
Melanie Phythian (MPh)	Towns Hub Policy Advisor, Cities and Local Growth Unit
<b>Officers in support</b>	
Lynda Sharp	Chesterfield Borough Council
Lindsay Wetton	Chesterfield Borough Council
Michael Rich	Chesterfield Borough Council
Jim Seymour	Derbyshire County Council
Mark Evans	Staveley Town Council
Craig Busby	Office of Toby Perkins, MP
George Rogers	Chesterfield Canal Trust Ltd
<b>Consultants</b>	
BDP/Steer/Colliers commissioned to assist with TIP development	Christian Nielsen, Guy Gilfillan, Rob McNee
ARUP assisting with Town Deal Development	Jade Tilley



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## **1 Apologies**

Neil Johnson	Chesterfield Borough Council
Julie Richards	Chesterfield College
Kara Butler	Derbyshire Police
Allison Westray Chapman	Derbyshire County Council
Cllr Tony King	Derbyshire County Council
Angela Stansfield	Department of Work and Pensions

### **1. Welcome and introductions and apologies (IF)**

Ivan welcomed all Board Members and Officers to the meeting. Apologies were recorded as detailed above.

### **2. Declarations of Interest**

IF asked for all Declarations of Interest. No declarations of interest were reported.

### **3. Minutes of the last meeting held on 6<sup>th</sup> November 2020 (IF)**

Minutes were approved as an accurate record. All actions had been completed or within the agenda.

### **4. Policy Update**

MPh advised that she had nothing significant to report at the meeting in terms of Town Deal policy. The second wave of cohort 1 towns are still to be announced. There will shortly be signing ceremonies (albeit virtual) for those towns where a Town Deal has been announced. Further guidance is to be issued on developing business cases post agreement of the Deal. MPh advised that her team are busy reviewing and moderating Cohort 2 submissions.

IF advised the Board that since the last Board meeting, CBC as Accountable Body had sought additional advice around exceeding the £25m TIP ask. MPh confirmed that some TIPs submitted in cohort 2 had asked for more than £25 million but it was too early in the process to be able to reflect on these. She reiterated that if the TIP contained projects of regional and national significance and impact, the Board should seriously consider asking for more than the £25 million.

### **5. TIP Part 1 (CN)**

CN updated the Board on activity undertaken since the last Board meeting to develop the TIP. A draft of the TIP had been circulated prior to the meeting. CN highlighted that this is still a live document that will be subject to further changes prior to submission. The document has been reviewed by Arup as part of a "Check and Challenge" session on 25<sup>th</sup> November 2020. Following this positive session, it was felt the TIP was on the right track to be a quality submission. Any changes and issues raised at the Check and Challenge session will be included in the document as it is finalised.



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CN asked the Board that any individual comments on the draft as shared would be welcome. However, to allow time for changes to be made, any comments to be provided to Christian by no later than 2<sup>nd</sup> December 2020.

**Action: Board Members comments on TIP Part 1 draft to be shared with CN by 2<sup>nd</sup> December 2020.**

CN requested that the Board agree that the Chair and Vice Chair be delegated the approval to sign off the final version of the Part 1 of the TIP prior to submission on the 11<sup>th</sup> December 2020. IF asked Board Members to vote for or against this recommendation. Board members voted by majority to this delegation.

IF asked JT to report back from Arup's perspective on the Check and Challenge sessions that had been held. JT advised that a session was held on Part 1 on 25<sup>th</sup> November 2020. The purpose of the session was to evaluate the draft as submitted, make any recommendations for improvement and to ensure that best practice from other TIPs they are working on could be shared and included. This review of the TIP involved the wider Arup team with broad range of knowledge and specialisms. JT advised that the feedback on Staveley's draft had been positive and that the document flows well, that there is clear evidence of need and demand. Clearly, at the time of the session there were gaps that needed to be addressed within the document but she understands that this work is ongoing.

JT advised that a second Check and Challenge session had also been held to focus on Part 2 of the TIP. Again, this was positive and JT had highlighted in the report the areas requiring additional work and where stronger links could be made to highlight the golden thread between TIP Part 1 and 2, the evidence of need, objectives and projects as proposed. Further work on how the TIP projects deliver against issues such as climate change would also be beneficial.

MPh highlighted that the inclusion of appendices within the final TIP submission documents needed to be carefully considered. Whilst they can be included, clear reference to the document within the TIP documents would be required to support ease of moderation. She also highlighted the need to ensure Part 2 of the TIP is given significant prominence and is a quality submission in line with Part 1.

IF thanked both JT and MPh for their valuable advice and input into the process.

HB commented that he was delighted with progress made on the TIP submission for Staveley. He wished to express the gratitude of Chesterfield Borough Council, as accountable body, for the hard work undertaken by BDP/Steers and Colliers and for the invaluable advice of JT and MPh. With further focus on the areas as highlighted at the check and challenge sessions he was confident that a quality submission would be made for a Staveley Town Deal on 11<sup>th</sup> December 2020.

## **6. TIP project update and next steps**

MR updated the Board on the development of Part 2 of the TIP. He advised that he was confident that Part 2 was a strong document and highlighted that the check and challenge session for this element of the TIP had taken place prior to Part 1. Since the last Board meeting, MR confirmed that all of the projects were in a stronger position and a number of projects have been able to identify additional match funding. Further advice has also been sought on requesting funding in excess of £25



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million. The Chesterfield Canal ask has been changed and is now £5.68 million. This does increase the overall ask to around £26.5m.

MR also highlighted within his report that further work needs to be done in advance of the next Board meeting to ensure that consideration is given to ensuring business cases can be developed for each project, that the programme management of the overall Investment Plan is resourced and that the Board can continue to be supported.

TP advised that he was supportive of the points raised around the advice on exceeding £25 million. He highlighted that the Chesterfield Canal is a key project. He urged the Board to ensure it is able to make tough decisions as to which projects they would wish to support as a priority should the offer from Government be less than the ask. The Board need to be prepared to make difficult decisions and that the Board may need to prioritise based on stronger vs weaker projects.

MR responded to advise that efforts have already been made to strengthen projects and to reduce their financial ask. This will be explored further during the next stage, when project sponsors have to complete detailed business cases. The Board will have a role to play in assessing and guiding this next stage. MR is speaking to other Town Deal areas to establish what role their Boards have/will play to gain a fuller understanding. MR advised that he bring a more detailed paper on this to the Board in January 2021.

PM agreed that projects need to look for other funding should less funding be offered by Government. He noted the importance of the Canal given the consultation response and the need for town centre improvements to capture the benefits of the investments being made elsewhere.

IF asked MPh to confirm if funding could be included in the TIP for programme management. MPh confirmed that some areas had included such an ask in TIPs but that it had not been successful. Government are considering how they can best support delivery of TIPs. Further guidance is awaited.

IF asked what the timescales are for Government to review submissions and consider offering Town Deals. MPh advised that this is supposed to be around 2 months. However, due to workload and other pressures at present, this is more indicative of the likely timescale.

HB advised that the previous comments by TP were valid but that the focus for now needed to be on ensuring a quality Part 1 and Part 2 TIP submission for Staveley. If we address all the asks as highlighted by the check and challenge process we are more likely to get what we asked for.

MP asked MPh what the Government feedback on the TIP was likely to be based upon. Would it be a generalised response or would feedback be given on a project basis. MPh advised that it would be more generalised unless something key had been highlighted about the eligibility or deliverability around an individual project. MPh said that Governments ask of Staveley Town Deal Board at this point would be to review the allocation as awarded in the Deal and determine how to prioritise what to progress at this stage.

SR advised the Board that the LEP has had to undertake similar exercises when determining funding proposals through initiatives such as Getting Britain Building Funding. A bid is put forward to Government and the amount awarded less than the ask. The LEP then must review how to allocate resources from the available funds. SJ advised that there is a range of approaches to this that the



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Board can consider if this happens at Staveley such as equal percentage reduction or working with projects to reduce their financial asks.

IF reminded the Board that at the last meeting, they had agreed to pursue option 3 which limited the funding ask in the TIP to £25 million and had a lower indicative allocation to Chesterfield Canal. He asked that they now vote to endorse the proposal that the TIP allocation for the canal be increased to £5.68m following advice received from MPH, and therefore an overall ask above £25m; since the last meeting and further discussions with the Chesterfield Canal around viability and funding ask.

The Board voted in favour by majority.

IF also asked the Board to vote on the proposal to delegate final sign-off for Part Two of the TIP to the Chair and Vice Chair.

The Board voted unanimously in favour of this proposal.

#### **7 Accelerator Fund update**

LW updated the Board on progress of projects funded by accelerator funding allocated to Staveley Town Deal. All projects are now in contract and progressing well. The end of the Springwell Community College project has been extended to September 2021, following approval by MPH and CBC S151 Officer. This will allow time for match funding to be secured from the Football Foundation. Efforts will be made to ensure the local community are aware of the all investment before the end of March 2020.

#### **8 Any Other Business**

IF confirmed that the Board meeting scheduled for the 4<sup>th</sup> December 2020 is no longer required following agreement made at the meeting to delegate approval of the TIP Part 1 and 2 to the Chair and Vice Chair.

**Action: All Board Members will be issued with a copy of the final submission on 11<sup>th</sup> December 2020.**

#### **9 Date and Time of Next Meetings**

Friday 15 January 2021 (12 – 1pm)

Friday 12 Feb 2021 (10 – 12)

Friday 12 March 2021 (10 – 12)

Friday 14<sup>th</sup> May (10 – 12)

Friday 16<sup>th</sup> July (10 – 12)

Friday 17<sup>th</sup> September (10 – 12)

Friday 12<sup>th</sup> November 2021 (10 – 12)