



**A place to start,  
to stay, to grow!**

## **Staveley Town Board**

### **Friday 17th September 2021, “Virtual” Board Meeting**

**10:00 – 12:00**

Join via MS Teams

### **Agenda**

- 1 Welcome & Apologies (IF)
- 2 Declaration of Interests (All)
- 3 Minutes & matters arising of the Board meeting held on 16<sup>th</sup> July 2021 (IF)
- 4 Project Sponsor Presentations
  - a. DRIVe (Emily Williams & Mark Collins)
  - b. Town Centre Masterplan (Stephen Wenlock, Christian Nielsen)
- 5 Town Deal Policy & ARUP Support Update – (MPh & JT)
- 6 Programme Activity Report (LJW)
  - a. Town Deal Funding Update
  - b. Programme Gantt Chart & Project Tracker
  - c. Project Risk Register
- 7 Communications, Engagement & Consultation Update (IW)
  - a. Communications Protocol
  - b. Events Programme
- 8 Any Other Business (IF)
  - a. Terms of Reference
- 9 Date and Time of Next Meeting

Friday 29 October 2021 (15:15 – 16:30)	Friday 12 November 2021 (10-12)
Wednesday 22 December 2021 (2 – 3pm)	Friday 14 January 2022 (10 – 12)
Wednesday 16 February 2022 (10 – 12)	Friday 18 March 2022 (10 – 12)