



Chesterfield Town Board

17th of September 2026

5:00 pm, Junction Arts, 37, Station Road, Chesterfield S417BF

Minutes

In attendance:

Attendee's:	
Cllr Amanda Serjeant	Chesterfield Borough Council
Nicolle Ndiweni- Roberts	Police and Crime Commissioner
David Kirby	Derbyshire Constabulary
Simon Davidson	Cheese Factor
Emily Bowman	Junction Arts
Andrew Kelly	Parkside School
Julie Richards	Chesterfield College
Laura- Jo Owen	Adorn Jewellers
Officers In Support	
Theresa Channell	Chesterfield Borough Council
Richard Foster	Chesterfield Borough Council
Lynda Sharp	Chesterfield Borough Council
Rebecca Bland	Chesterfield Borough Council
Apologies	
Dominic Staniforth, Chair	Barber Harrison and Platt
Cllr John Lawson	Derbyshire County Council
Angela Stansfield	Job Centre Plus
Hannah Leaton	Chesterfield Royal Hospital
Jacqui Willis	Derbyshire Voluntary Action
Simon Wright	Banner Jones

Toby Perkins, MP	Chesterfield Labour Party
Matt Snowden	University of Derby
John Croot	Chesterfield Football Club
Christine Durrant	Chesterfield Borough Council
Neil Johnson	Chesterfield Borough Council
Karl Apps	Derbyshire County Council

Item No.	Item	Action (by whom)
1.	Welcome, apologies and introductions All apologies were noted.	
2.	Declarations of Interest Declarations of interest received from: AS in relation to item 5a	
3.	Minutes of previous meeting (11-06-26) The minutes of the previous meeting on 11 th June 2026 were reviewed and accepted as a true and accurate record of the meeting. Matters arising - GG has formally resigned from the Board -Thank you was given for his contribution to the Board. - JW has formally resigned from the Board– Thank you was given for her contribution to the Board. A reminder was given to the Board that all minutes are published on the website. The Board were informed that the Chair has been invited to give an update on the Pride in Place Programme by the Chesterfield Civic Society at their meeting in October 2026. RB gave an update to the Board on the Town of Culture expression of interest submission, confirming that Chesterfield bid wasn't successful in moving to the next stage of the competition. Partners were thanked for their support with the application.	

4.	Comms and Engagement group update JR presented the Engagement Plan that has been prepared for submission to MHCLG by the 30th October 2026 as a condition of the Memorandum Of Understanding for the Chesterfield Pride in Place Programme. The Board highlighted that the Derbyshire Virtual School should be included as a key network within the Engagement Plan. The Board also wished to highlight the need to engage care leavers through DCC's networks and Derbyshire Kinship Carers groups etc. LS confirmed that the document is a live document and new groups and networks can be added to ensure as many people as possible are reached over the lifetime of the Programme. The Engagement Plan was approved by the Board at the meeting. Action: To include additional community networks in the Engagement Plan to reflect the Board discussion prior to issue to MHCLG.	RB
5.	Pride in Place Project Update Chair handed over the Chair position for item 5a to JR A. Project Approvals Events and Animation RB presented information on the revised outline business case (OBC) and appraisal that has been brought to the board for the extension to the Events and Animation project. The CBC Internal Programme Board had reviewed the outline business case submitted for the project and an appraisal has been prepared in line with programme governance arrangements. TC advised that the CBC's Internal Programme Board (IPB), as Accountable Body for the programme has considered the revised OBC and appraisal and recommended to the Town Board that the project be approved for extension from 2028 until 2030. JR asked the Board to consider the recommendation and to approve a total amount of £179,280 revenue, Pride in Place funding (£88,080	

	revenue in 2028/29 and £91,200 in 2029/30). This was approved by the Board. B. Overview of all projects RB presented an update to the Board on the Empty Shops working group that has been formed and is part of the activity programme. The group have had their first meeting that was held on the 11th of September 2026. The Board were reminded that the purpose of the working group was to look at ways to reduce the number of empty commercial properties within the Chesterfield Town Centre. Working in partnership, the group will look at ways to understand the issues and determine ways to implement solutions to make space more useable and attractive to end users. The working group will continue to meet and will report back to a future Board meeting. RB gave an update on the Phase 2 of the Shambles Project, informing the Board that a match funding opportunity has been identified through Chesterfield Borough Council's Community Infrastructure Levy (CIL) funding Programme. If the CIL funding is approved it can be used to match fund the proposed works on Burlington Street that have been developed as part of the Shambles project. This would reduce the financial ask on Pride in Place. The Board agreed that an Outline Business Case (OBC) can be brought forward for the development of Phase 2 of The Shambles project to bring forward works on Burlington Street. Action: For Chesterfield Borough Council to prepare an OBC for Phase 2 of the Shambles, to be presented back at the November 2026 meeting pending approval of match funding from CIL. RB gave an update on the Gateways and Connectivity Project informing the Board that Derbyshire County Council will attend a future meeting to update the Board on a project that has been approved with funding from East Midlands Mayoral Combined Authority (EMMCA) to deliver much of the activity originally proposed as part of the Pride in Place Gateways and Connectivity project. It was agreed that DCC provide an update on the project at a future meeting. The Board has asked for this project to be moved from the long list of projects onto the Activity Programme. This was agreed.	CBC
--	--	-----

6.	Pride in Place Programme and Governance Update The Chair asked for the Board to note that quarter 1 performance and Programme funding is included in the Project and Programme update report. RB advised that the quarter 2 mid-year monitoring submission is due to be submitted to the Government portal by the 29th of October 2026. It was agreed at the meeting that the information required for submission would be sent around for written approval by the Board to ensure that quarter 2 spend (for the period up to the end of September 2026) can be included in the claim submission. The Board will need to consider by written procedures as there is no scheduled Board meeting between the end of quarter 2 and the claim submission deadline. Action: To send Q2 monitoring information for written approval after the 30th September 2026. The Chair asked for the Board to note the Risk Assessment that has been prepared and suggested that it will be a regular Board item and that it reflects good governance and gives the Board an oversight.	RB
7.	Refreshment Break	
8.	Review of progress A facilitated Board discussion took place reviewing where the Board started, where the Board is to date and what future direction should be explored. The session was led by EB from Junction Arts. Action: To send the questions from the facilitated discussion to all Board members to ensure that those not able to attend the meeting have an opportunity to engage. Feedback from the session will be presented back to Board at a future meeting.	RB
9.	Date and time of future meetings Next meeting date: 19th November 2026, location TBC	

* Paper circulated