

## Staveley Town Deal Board

**Minutes of the Meeting held on 11 April 2025 (10.00 – 12.00)**

### Healthy Living Centre, Staveley

#### Attendance

Board Members	
Ivan Fomin (Chair)	MSE Hiller
Cllr Tricia Gilby (Vice Chair)	Chesterfield Borough Council
Huw Bowen	Chesterfield Borough Council
Angela Stansfield	Department of Work and Pensions
Rob Ricketts	University of Derby
Cllr Elaine Tidd	Staveley Town Council
Toby Perkins MP	Member of Parliament, Chesterfield
Cllr Carolyn Renwick	Derbyshire County Council
Louise Jones (MP)	Member of Parliament, North East Derbyshire
Geoff Walker	Chesterfield Canal Trust Ltd
Rachel Kent	Derbyshire Constabulary
Officers in support	
Lynda Sharp	Chesterfield Borough Council
Lindsay Wetton	Chesterfield Borough Council
Craig Busby	Parliamentary Assistant to Toby Perkins MP
Chris Kirby	Parliamentary Assistant to Louise Jones MP
Helen Brightmore	Chesterfield Borough Council
Joe Battye	Derbyshire County Council
Jenny Williams (for the Internal Audit presentation)	Chesterfield Borough Council

#### Apologies

Theresa Channell	Chesterfield Borough Council
Karl Apps	Derbyshire County Council
Julie Richards	Chesterfield College Group
Ian Wingfield	Springwell Community College
Mervyn Allcock	Barrow Hill Engine Shed Society Ltd
George Rogers	Chesterfield Canal Trust Ltd

#### 1. Welcome and apologies (IF)

IF welcomed all to the meeting. Introductions were made to Rachel Kent, Derbyshire Constabulary, a new Board Member and Jenny Williams, Chesterfield Borough Council.

Apologies are noted above.

## **2. Declarations of Interest (All)**

Non-pecuniary interests were declared by Cllr Gilby, Huw Bowen, Cllr Renwick and supporting Officers of DCC and CBC in relation to the Staveley 21 presentation.

## **3. Minutes of the Board meeting held on 21<sup>st</sup> February 2025 and Matters arising (IF)**

There were three matters arising from the previous meeting.

Social Infrastructure Research – the Programme team are looking at funding options to progress this work. It is felt that there is good reason to progress the initial scoping exercise, which would be up to 6 months' work, to identify what the focus of the research could be.

The Moorings – IF raised that there is an issue with boat licenses, following interest from a resident wanting to put a boat on the canal. Licensing is administered by DCC. There is limited scope with the license, but it excludes residential purposes or hire charge use. DCC are looking into the matter as there is currently an application in for a hire craft.

**Action:** JB will update the Board once information has been received.

## **4. Staveley Town Deal Internal Audit (JW)**

Jenny Williams, Head of the Audit Consortium at Chesterfield Borough Council. The Internal Audit of Staveley Town Deal took place in January 2025, with the report published in February 2025. This is the 3<sup>rd</sup> audit of the Programme and reviews governance, risk, both monetary and reputational.

The report was very positive with the highest level, Substantial Assurance, being decided. Risks are well managed and appropriate controls in place. Challenges faced and timescale issues are out of the Team's control but have been mitigated against. Risk Management is a high priority and risks have been identified, monitored and reported on.

In summary there were a couple of minor issues, but these have been resolved.

There was a question about the independence of CBC auditing a Programme for which it is the Accountable Body. JW assured the meeting that she reports to the Section 151 Officer, Standards and Audit Committee and the CEO. External auditors also independently check the process and the team must adhere to national standards of conduct. It is a robust system, which also includes an external review every 5 years, the last one taking place in 2021. The Consortium was found to be compliant with these standards.

The Board wanted the good work of LW and the Programme to be noted in the Minutes.

After a discussion about whether to publicly acknowledge the outcome of the audit, it was decided that advice should be taken from the Comms team at CBC.

**Action:** LW to discuss public information about the audit with Head of Comms.



**A place to start,  
to stay, to grow!**

**5. Programme and Project Update Report (LW) Exempt item under Local Government (Access to Information) Act**

**6. Staveley 21 presentation – (BM)**

The presentation is attached with the minutes.

The meeting was informed that CBC carry out regular Vacant Property surveys, and have done for several years. Despite it sometimes feeling quiet, Staveley High Street is well let, with only 3% unlet premises compared to an average rate of 15-20%.

**IF** enquired about Community Engagement. **BM** replied that conversations have been mainly positive, with meetings with businesses, especially in the Market Place taking place every two weeks or so. The positivity is increasing now that more can be seen to be happening. The hoardings designs are being finalised, and these will include information about other projects as well as being used as a marketing opportunity.

**7. Any Other Business (IF)**

- a) **IF** recapped on the Social Infrastructure Research project. A scoping exercise to define the project has been given consent to proceed, and the Programme team are developing the appropriate documentation. Board members are welcome to be involved with the project as part of the Steering & Scoping Group.
- b) **IF** thanked **LW** for her effort, and professionalism in all she has done for the Town Deal and wished her, on behalf of the Board, all success for the future.
- c) **CR** announced that she will also be stepping down from the Board after this meeting. Board members wished her well and thanked her for her support during her time as Board member.

**8. Date and time of Next Meetings:**

13 June 2025 (10 - 12) – Chesterfield College  
19 September 2025 (10 – 12) – Hollingwood Hub  
12 December 2025 (10 -12) – Barrow Hill Roundhouse  
20 March 2026 (10-12) - venue tba, Celebration Event (all Board members, projects, supporters, contractors invited, with short presentations from each project)

**The meeting closed at 11:45 followed by a site visit and walk around the Staveley 21 project area in the market square.**