



## Chesterfield Town Board

16<sup>th</sup> of April 2026

5:00 pm, Chesterfield Football Club, Lounge 1866, Sheffield Road, S41 8LF

Minutes

In attendance:

<b>Attendee's:</b>	
Dominic Staniforth, Chair	Barber Harrison and Platt
Cllr Amanda Serjeant	Chesterfield Borough Council
Cllr Robert Reaney	Derbyshire County Council
Simon Wright	Banner Jones
Andrew Kelly	Parkside School
Jacqui Willis	Derbyshire Voluntary Action
Simon Davidson	Cheese Factor
Matt Snowden	University of Derby
Gavin Grainger	Bottle and Thyme
Dave Kirby	Derbyshire Constabulary
Toby Perkins, MP	Chesterfield Labour Party
<b>Officers In Support</b>	
Huw Bowen	Chesterfield Borough Council
Neil Johnson	Chesterfield Borough Council
Ian Waller	Chesterfield Borough Council
Lynda Sharp	Chesterfield Borough Council
Shaun Morely	Chesterfield Borough Council
Rebecca Bland	Chesterfield Borough Council
Theresa Channell	Chesterfield Borough Council

Karl Apps	Derbyshire County Council
Apologies	
Christine Durrant	Chesterfield Borough Council
John Croot	Chesterfield Football Club
Laura- Jo Owen	Adorn Jewellers
Nicolle Ndiweni- Roberts	Police and Crime Commissioner
Cannon Patrick Coleman	Chesterfield Parish Church
Emily Bowman	Junction Arts
Julie Richards	Chesterfield College

Item No.	Item	Action (by whom)
1.	<p><b>Welcome, apologies and introductions</b></p> <p>All apologies were noted.</p> <p>DS Thanked HB for all his support and congratulated him on his upcoming retirement.</p> <p>DS Informed the Board that CPC has announced that he is relocating and has subsequently resigned from the Town Board. Thanks, was noted for his support during his membership.</p>	
2.	<p><b>Declarations of Interest</b></p> <p>Declarations of interest received from:</p> <ul style="list-style-type: none"> <li>JW in relation to item 6a</li> </ul>	
3.	<p><b>Minutes of previous meeting (12-02-26)</b></p> <p>The minutes of the previous meeting on 12<sup>th</sup> February 2026 were reviewed and accepted as a true and accurate record of the meeting.</p> <p><b>Matters arising</b></p> <p>It was noted that there are outstanding governance documents (declaration of interest and code of conduct) that had been circulated to Board members for signing.</p> <p><b>Action: RB to chase individual members for the completion of the documents.</b></p>	RB

4.	<p><b>Pride in Place Programme and Governance Update</b></p> <p>A report had been circulated in advance of the meeting and an overview was given by RB to update the Board on the endorsement from MHCLG of the Chesterfield Regeneration and Investment Plans that were submitted to Government in November 2025.</p> <p>Information was presented on the Memorandum of Understanding that has been received from MHCLG. The Board were informed that this had been reviewed by CBC as accountable body and returned with the appropriate signatures from the Section 151 officer and the Chair of the Town Board.</p> <p>The Board were asked to note the condition that had been attached to the MOU that requires ongoing engagement throughout the lifetime of the programme.</p> <p>RB presented information on the programme monitoring requirements as guidance has been issued by MHCLG. CBC as the accountable body is required to upload monitoring information onto the government portal. All information submitted as part of the monitoring return must be signed off by the Board and the Section 151 officer and made publicly available following the submission to MHCLG by the 30<sup>th</sup> of April 2026. Appendix 1 within the report is a collation of all the information inputted into the portal.</p> <p>All Board members approved the monitoring information that will be submitted to government by the 30<sup>th</sup> of April 2026.</p>	
5.	<p><b>Town of Culture Discussion</b></p> <p>NJ gave a presentation on the Town of Culture bid for Chesterfield that has been submitted to Government. NJ explained the process and highlighted the need to develop a Cultural Strategy.</p> <p>A workshop discussion took place with Board members.</p> <p><b>Action: To circulate the Expression of Interest submission to Town of Culture to all Board members.</b></p>	RB
6.	<p><b>Pride in Place Project Update</b></p>	

**A. Project Approvals**

Community Grants Programme

LS presented information on an Outline Business case and appraisal that have been brought to the board for the Community Grants project, the CBC Internal Programme Board had reviewed the outline business case submitted for the project and an appraisal has been prepared in line with programme governance arrangements.

LS advised that the CBC's Internal Programme Board (CBC IPB), as Accountable Body for the programme has considered the OBC and appraisal and recommended to the Town Board that the project be approved for delivery from May 26 onwards.

DS asked the Board to consider the recommendation and to approve Pride in Place funding from May 2026 as set out in the respective business case for the Community Grants project. This was agreed.

**B. Approved Project Update.**

Update on the approved Safety and Security project.

IW and SM presented an update to the Board on the approved Safety and Security project. The update informed the Board that since the Board's approval of the Safety and Security project that will see Pride in Place funding used to fund two enforcement officers for 3 years has since helped enable further partnership working. It was reported that a Chesterfield Town Centre Partnership Team will be formed and built around a strong blend of the Police, Chesterfield Borough Council (including the posts funded via Pride in Place) and voluntary-sector staffing which will be based in the town centre location in the Market Hall, enabling the operation of a coordinated response 7 days a week. The Board were thanked for funding the Safety and Security project.

It was recommended that the Board note the update on the Safety and Security project and note the additional benefits that the Pride in Place investment has enabled. This was agreed.

**C. Overview of all Projects**

NJ presented to the Board detail from the Project Update report that was circulated prior to the meeting. A number of recommendations were made and highlighted in Table 1 of the report.

DS asked the Board to note the progress and proposed next steps for the projects set out in Appendix 1. This was agreed.

	<p>DS asked the Board to approve the Board recommendations for each of the projects as set out in Table 1 of the report. This was agreed.</p> <p>For the Empty Shops project Board members were asked if they would wish to volunteer to work collaboratively with Destination Chesterfield to consider interventions to tackle empty shops in the Town Centre. A number of Board members indicated that they would be happy to support this activity. This was welcomed but as not all Board members were present those not in attendance will be updated on the opportunity.</p> <p><b>Action: RB to share the opportunity to engage in Empty Shops project activity.</b></p> <p>DS asked the Board to note the request that the accountable body develop a structured approach to determine how new ideas and projects should be brought forward, in line with the Ministry of Housing, Communities and Local Government guidelines and ensuring there is a transparent method for considering future projects. This was agreed.</p> <p><b>Action: To ask the Communications and Engagement Group to come back to the Board with new ideas on engagement activities.</b></p>	<p>RB</p> <p>RB</p>
7.	<p><b>Comms and Engagement group update</b></p> <p>RB provided the Board with an update on the recent press release that had been shared to cover the announcement that MHCLG had endorsed the Regeneration and Investment plans. This release included details of the first two projects that had been approved by the Board.</p> <p>The Board were asked to note that the condition of the MOU to submit an engagement plan by the 30<sup>th</sup> October to MHCLG. This was agreed.</p> <p>RB advised that MHCLG has shared a new Zencity survey with CBC, this survey is to support the Board's ongoing engagement.</p> <p><b>Action: To circulate to the Board the latest Zencity survey.</b></p>	<p>RB</p>
10.	<p><b>Date and time of future meetings</b></p> <p>Next meeting date: <b>11<sup>th</sup> June 2026</b>, Committee Room 1, Chesterfield Town Hall.</p>	

\* Paper circulated

DRAFT