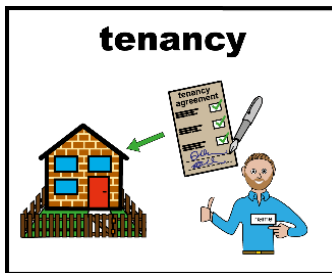


Easy read guide to your tenancy agreement



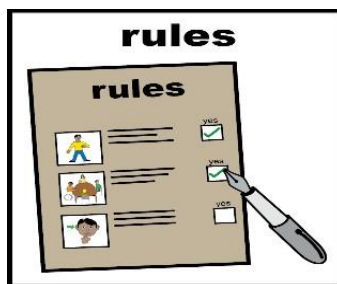
Please note: This is a guide to your tenancy agreement it **does not** replace the agreement itself.

What is a tenancy agreement?



If you rent your home from a landlord, you should have a written agreement.

For most people who rent, this is called a tenancy agreement.



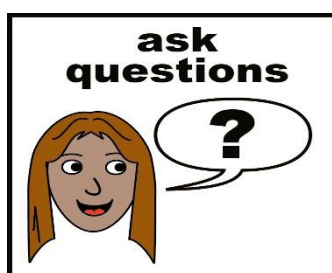
If you have a tenancy agreement there are rules you have to follow and rules your landlord has to follow.



You and your landlord both sign the tenancy agreement as it is a legal contract.

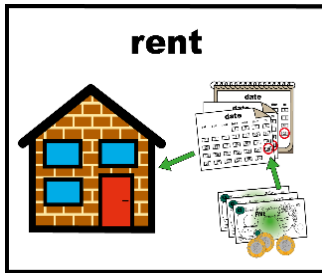


Chesterfield Borough Council are the Landlord for your home.



It is important to ask any questions about information you don't understand before you sign your tenancy agreement.

What is rent?



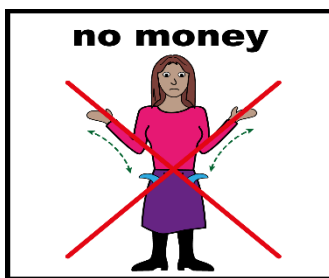
Rent is the money that you pay to live in your home when you have a tenancy.

Things you must do

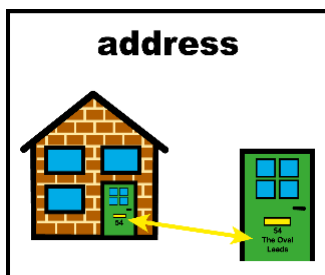


You must pay all your rent on time.

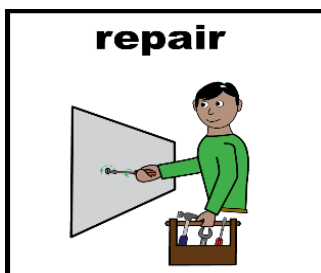
You have to pay bills for gas, electric, council tax and other things you have.



If you don't have a lot of money you might be able to claim housing benefit or universal credit which helps you to pay your rent. If you can't pay your rent you must contact your landlord and let them know.



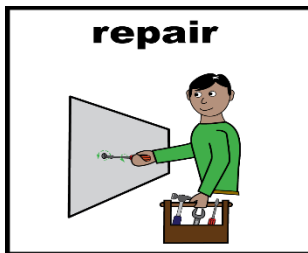
You must live at your address.



You must tell your landlord if something needs repairing and let people in to fix things.

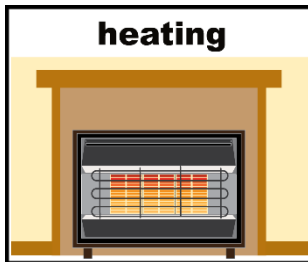
Always ask the people coming to show you some proof to check that they are who they say they are.

Things your landlord must do



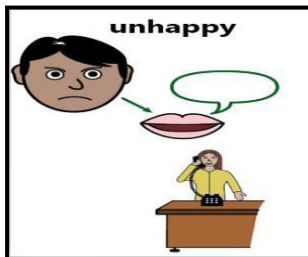
repair

Keep your home in good repair and fix things that are broken. This includes the heating, plumbing and electrics.



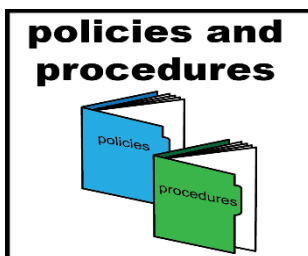
heating

Your landlord will do gas and electricity safety checks. You must let us enter your home to do these checks to keep you and other people safe.



unhappy

Tell you how to make a complaint if you are not happy about something.



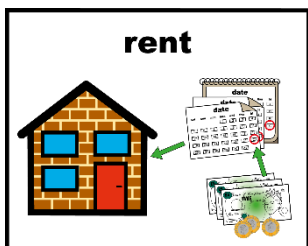
policies and procedures

Follow all rules. This includes policies and procedures and laws.



no entry

Your landlord must not go into your home without asking you, except in an emergency.



rent

Your landlord must tell you in writing if your rent increases.

Things you must not do



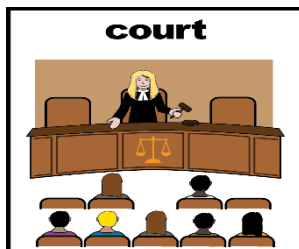
You must not be too noisy.



You must not cause a problem for other people.



You shouldn't break the law or have anyone at your home who breaks the law.



If you don't follow the rules you could be asked to leave your home. It is important to talk to your landlord or support worker if you are having problems with your home or tenancy.

Help in your home

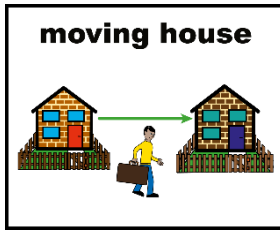


If you need help in your home, speak to your landlord about having a support worker to help you with your tenancy.



If you have any questions or worries phone your landlord to speak to them.

Moving out



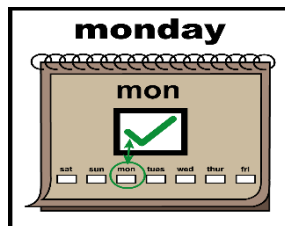
If you want to move out you must tell your landlord at least 4 weeks before. This has to be in writing.



Give the keys back to your landlord on the day you are moving.

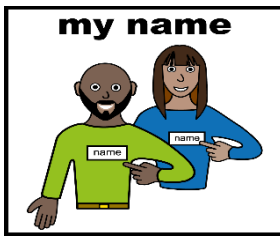


You must take all your belongings with you and make sure you don't leave any rubbish.



Your tenancy ends on the Monday following the 4 weeks' notice period'

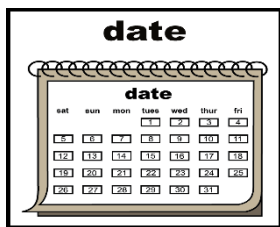
Your information



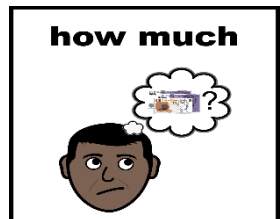
Name of person to
contact at
Chesterfield Council:



Your address:



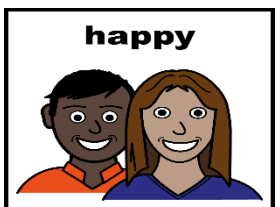
Your tenancy start date:



The rent you pay for your home each week:



If you need to speak to your landlord call 01246
345345



We hope you are happy in your new home.