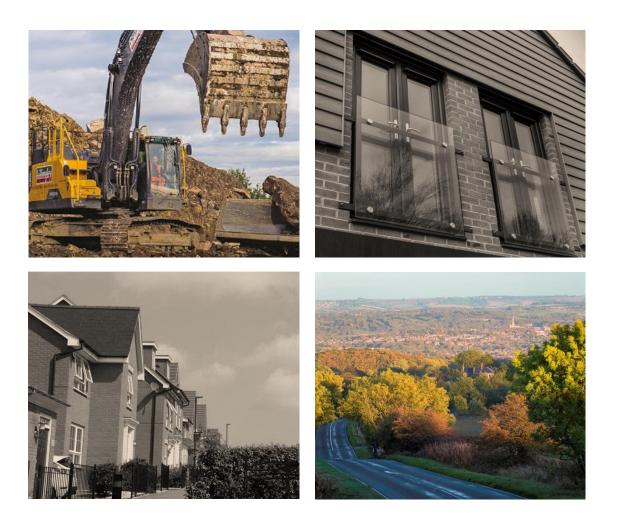


Housing Delivery Action Plan

August 2020



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1 Introduction

1.1 National Policy Context

The pace of housing delivery is at the forefront of government planning policy as housing need continues to outstretch the supply of new homes nationally. An undersupply of housing has implications for the economy, productivity, health and wellbeing. Over recent years the government has tried to stimulate and support house building in England through a number of planning initiatives and reforms seeking to address the barriers set out within 2017's government White Paper "Fixing the Broken Housing Market". The proposed measures covered planning for the right homes in the right places, how to build homes faster and how to diversify the housing market.

The government introduced the "Housing Delivery Test" (HDT) in 2018 as part of the new National Planning Policy Framework (NPPF), reinforcing its objective to significantly boost the supply of new homes. The test measures the number of net homes delivered against the number of homes required over a rolling three year period and sets out a number of actions designed to stimulate delivery should authorities fail the test. The methodology for calculating the Housing Delivery Test is set out in the Housing Delivery Test Measurement Rule Book.

1.2 Chesterfield and the Housing Delivery Test

Chesterfield Borough Council adopted a new Local Plan in July 2020 which will provide greater certainty for the development sector and deliver a spatial strategy for the borough going forward to 2035. Through the new Local Plan, the Council can demonstrate that it has sufficient land to meet the Borough's identified housing need for the Plan period as well as a 5-year land supply that meets the delivery tests set out by the Government.

The 2019 Housing Delivery Test results were published in February 2020 and cover the housing delivery figures achieved between 2016/17 and 2018/19, prior to the adoption of the new Local Plan. As the adopted housing requirement at the time of the test was more than five years old, the borough's housing delivery has been assessed against the Local Housing Need figure. The results of the HDT are presented in Table 1.1.

Development in the borough accounted for 65% of Chesterfield's housing need over the current HDT period which represents a slight decrease from the 2018 HDT result (66%). The 2019 HDT result incorporates two years of particularly low delivery in addition to 2018/19's completions figure of 212. As delivery remains below 85% of the authority's requirement over the previous three years the Council has prepared an updated Housing Delivery Action Plan and added a 'buffer' of 20% to the borough's housing target to improve the prospect of achieving the planned supply. The buffer has been factored into Table 3 of the borough's <u>new Local Plan</u>.

Monitoring Period	Residential Completions	Housing Requirement	HDT 2018	HDT 2019	HDT 2020*
2015-16	206	224			
2016-17	130	220	446		
2017-18	110	227		452	
2018-19	212	247			626
2019-20	304	240			
Actual	Actual / Projected HDT Result			65	88*
	Implications	Action Plan & Buffer	Action Plan & Buffer	Action Plan	

Table 1.1 Housing Delivery Test Results:

*Projected result for November 2020 based on monitoring data and existing HDT rulebook.

It is important to emphasise a significant year on year increase in new homes delivered across the borough; since the lowest level of delivery achieved in the HDT period (2017/18), delivery has increased by around 100 homes per year in both 2018/19 and 2019/20.

The recent monitoring survey figures put the Council on track for a better performance in the 2020 Housing Delivery Test; monitoring demonstrates just under a threefold increase in the number of homes delivered in 2019/20 compared to 2017/18. These results are set to be published by MHCLG in November 2020

1.3 A Housing Delivery Action Plan for Chesterfield

Chesterfield Borough Council originally published a Housing Delivery Action Plan in August 2019. The Action Plan is intended as a practical document that sets out realistic and effective mechanisms for improving housing delivery in the borough and must be refreshed each time delivery does not achieve 95% of a three-year rolling average of housing need.

It is important to highlight that to deliver sustained improvements, a year on year effort is required and many of the actions will only deliver outcomes if carried out over several years. For example, over the past 12 months the council has exerted considerable effort to understand local motivations, and has taken actions that have involved persuading, influencing, promoting and undertaking interventions bespoke to the circumstances of the developer, site, or location.

The nature of the HDT as a three year 'average' of delivery is such that the 'long tail' of the assessment, which considers two years with uncharacteristically weak delivery, does not fully reflect the positive upswing in delivery over the two years 18/19 and 19/20. Whilst we recognise more hard work is required, we believe the actions we initially set out in August 2019 are successfully beginning to deliver the desired outcomes. We are proposing to build on the principles of already identified actions in a measured and balanced way.

Therefore, we believe the most productive way of capitalising on the opportunities of the Housing Delivery Test is to set out our approach over the next two years. The reasons for this are that our approach has not fully fed through into the HDT calculations and because of the extremely low delivery in 2017/18, our data shows we will be required to produce an updated action plan in August 2021. Therefore, our approach will be to set out our actions for the next two years and use the known requirement to publish an update in an Action Plan for the next HDT period 2021 (assuming that one is required by the results).

A two-year action plan also provides a fixed point to assess what impact the response to Covid-19 has had on housing delivery. i.e. both on ability of the construction industry to manage production whilst maintaining social distancing, but also on housing production responses to greater investment and economic uncertainty.

Chesterfield's Action Plan is supported by local evidence and focuses on the identification of issues which are likely to be affecting delivery rates of new homes in the area. It sets out the key actions through which the authority intends to seek improved housing delivery and outlines a programme of monitoring to determine their effectiveness.

Whilst the Local Planning Authority is responsible for preparing the plan, the support and co-operation of other stakeholders involved in the delivery of housing is required. The Planning Policy team and Housing Delivery Manager are working continually with stakeholders in the development industry and other relevant parts of the Council to support the delivery of the Plan. A summary of actions undertaken within the past year (Section 3) highlights the progress achieved to date in boosting delivery.

The Action Plan sits alongside several existing council plans, policies and strategies which relate to the provision of housing within the borough. These include:

- The adopted Chesterfield Borough Local Plan (2018-2035) the current development plan for Chesterfield which sets a minimum housing need target of 240 dwellings a year.
- Chesterfield Borough Council's Housing Strategy (2019-23) which sets out the Council's priorities for housing within the borough around delivery, quality and people. It aims to enhance Chesterfield's housing offer so that people of all stages of life can find and live in a quality home they can afford.
- Strategic Housing Market Assessment update (2017) a piece of evidence used in the development of the new Local Plan identifying a need for 265 homes per annum across the Local Plan period.

The Action Plan is comprised of:

- Housing Delivery Analysis
- Review of Actions to Date
- Key Actions and Responses
- Monitoring and Review Arrangements

2 Housing Delivery Analysis

2.1 Local Context

Chesterfield is located in north eastern Derbyshire, approximately five miles from Sheffield and on the Eastern edge of the Peak District. It currently has a population of around 105,000 and household populations are expected to increase to between 110,000 to 113,500 by 2035. Chesterfield falls within a housing market area which extends to include the adjoining districts of Bolsover, Bassetlaw and North East Derbyshire. A new Local Plan for Chesterfield was adopted in July 2020 which has a housing target of 240 new homes per year. As the previous Local Plan was more than 5 years old the HDT result for 2019 was calculated using the Local Housing Need¹ (LHN) figure.

2.2 Housing Delivery Rates in Chesterfield

The previous Local Plan Core Strategy (2011-2031) set out the need for the completion of 380 dwellings each year throughout the plan period based on a 2007 Strategic Housing Market Assessment (SHMA) and further work on projections published in February 2011. The government has since published a new standardised approach to calculating housing need which sets the Borough's housing need figure at 240. The standardised approach has been used to calculate the housing requirement for the new Local Plan

Annual monitoring work is undertaken at the end of each financial year in order to assess the delivery of housing within the borough against its target. In recent years the area has experienced a period of persistent under-delivery of housing compared to its local housing requirement, as can be seen in Figure 2.1. There has been a trend towards improvement since 2011/12, however a dip in delivery rates between 2016-2018 exemplifies the continued volatility in housing delivery. The most recent monitoring data from 2019/20 shows that the borough has exceeded its target in the past monitoring year for the first time since 2006/07.

¹ <u>https://www.gov.uk/guidance/housing-and-economic-development-needs-assessments</u>

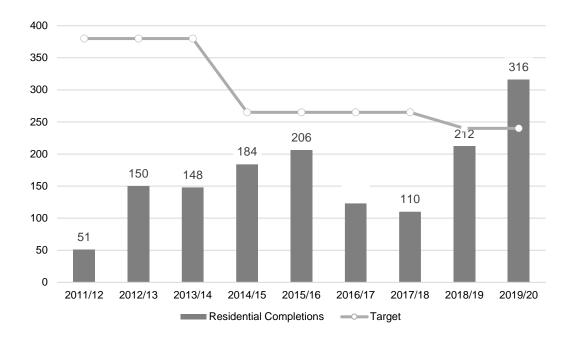


Figure 2.1: Dwelling Completions and Housing Target by Monitoring Year

Delivery rates in the wider North Derbyshire and Bassetlaw Housing Market Area (HMA) are currently strong with all other constituent authorities performing strongly in the HDT for the 2019 measurement: Bassetlaw (157%), Bolsover (122%) and North East Derbyshire (117%). If measured at the wider HMA level it is likely that the North Derbyshire and Bassetlaw area would have met the HDT at this scale. Chesterfield's result suggests a need to establish any localised barriers which may be affecting the delivery rate.

As the Council has now identified areas and specific sites suitable for housing growth via the Local Plan delivery rates are expected to provide housing in excess of the level of need as the plan is implemented.

2.3 Housing Supply and Trajectory

The NPPF recognises that the number of dwellings built from year to year is partly representative of the number of sites with planning permission. However, despite maintaining a five-year supply of deliverable housing sites in recent years, largely through planning permissions, the borough has still been experiencing low delivery rates. The Council was last unable to demonstrate a five-year supply of housing on April 1st, 2015 and subsequently regained a sufficient supply on April 1st, 2016, having granted permission for several large greenfield sites in the intervening period.

The Council has a 'recently adopted' Local Plan (as defined under footnote 38 of the NPPF) and is therefore able to demonstrate a five-year supply of deliverable housing sites, with the appropriate buffer until 31 October 2021, at which point the Council will prepare an updated position statement. As the Local Plan housing allocations have factored in flexibility to account for potential lapses in sites or allocations delivering less than the assumed housing figures, the Council expects to demonstrate a five year supply beyond this point. Despite some years of low delivery the Council has had a

strong record of approving residential planning applications in the years leading up to the adoption of the Local Plan (Figure 2.2).

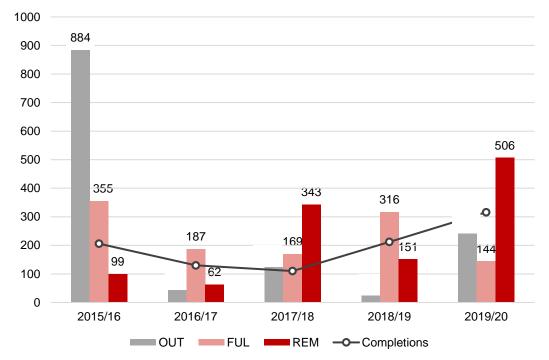


Figure 2.2: Dwelling Approvals by Application Type and Monitoring Year

Evidence of progress on sites afforded greater certainty through the Local Plan process is now being seen through the grant of related planning applications and requests for pre-application advice. Notably in the most recent monitoring year reserved matters planning permission was granted for 200 homes at Dunston, 177 homes at Chesterfield Waterside and an outline permission was granted for 150 homes at Northmoor View. It is expected that delivery will continue to improve over the next few years given the anticipated lag times between the grant of a planning permission and the completion of new homes (around 1-3 years depending on the site and associated constraints).

2.4 Issues Affecting Housing Delivery

Despite the council's positive approach to planning permissions many other varied factors can influence the rate of housing delivery at the local level, these are both supply-side and demand-side factors.

Supply-side

There is a history of industrial land development within and around Chesterfield, affecting supply-side at the micro and macro site level, e.g. widespread shallow mine workings, alongside several large and complex brownfield sites. These ground issues have caused longer lead in times to address contamination issues and presented additional complications to small-medium sized house builders, particularly in relation to their access to development finance.

There are also significant flood and ecology supply-side issues in terms of ground condition across areas of the borough which have affected the rate at which housing has been delivered recently.

Examples include unexpected shallow mine workings halting the development of the last 12 units of a 37 dwelling site by a medium sized developer at Ringwood Meadows in Brimington, alongside the delay to a 175-unit scheme through flooding issues by a national housebuilder in Poolsbrook.

Key supply-side factors are also very much influenced by demand-side, such as delivery strategies of regional housing developers and landowner expectations of the value of potential housing sites in their ownership.

Demand-side

Although the HDAP focuses on factors that, if removed, could speed up delivery, it is suggested that the most significant factor around delivery is around the demand for homes.

Virtually all housebuilders who develop sites over 20 units take a sale driven approach to housing delivery. Delivery is throttled up or down, depending on the level of customer appetite and therefore, national, regional and local economic factors play a very strong part in determining this demand. Very few developers carry an inventory of available stock, generally only completing units when buyers have been secured.

The Council is keen to expand its knowledge and understanding of the absorption rate locally, (the rate at which units are bought by end users, or customers), with the general hypothesis that, if the demand side could be stimulated, the supply side, or delivery would increase.

The Council is also seeking to understand the picture of demand across the wider housing market. Currently available data (such as land registry data on new house sales) appears to be inconclusive or incomplete, and therefore further investigation of secondary data, accompanied by a range of primary research will be undertaken. This will establish the relationship of demand on delivery, i.e. whether low demand causes low the housing supply, or whether low supply signifies a low demand.

2.5 Composition of Delivery

The Council has gathered a range data on housing permissions to enable an understanding of the size of sites that are being permitted and delivered within the borough. Looking at current delivery patterns suggests where efforts to increase delivery should be focused.

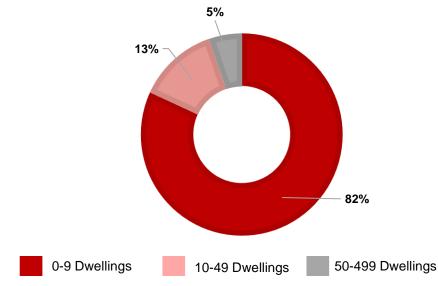
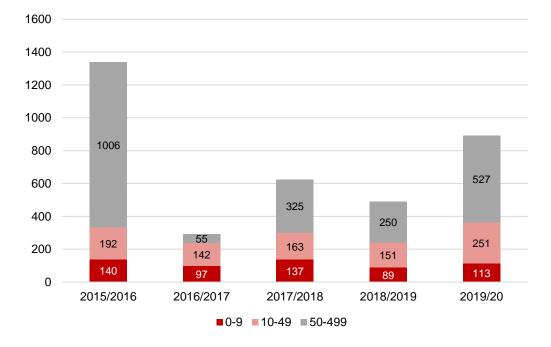


Figure 2.3: Number of Permitted Sites between 2015/16 and 2019/20 by Site Size

Figure 2.4: Sum of Permissioned Dwellings by Site Size and Monitoring Year



Sites that received planning permission between 2015/16 and 2019/20 were predominately small sites with a capacity of 1-4 dwellings (82% of all **permissions**) with only 18% of permissions being granted on major sites (with 10 or more dwellings). However, when looking at dwellings permitted the major residential sites (18% of

permissions) account for 84.2% of Chesterfield's permitted **dwellings** for the same period.

Analysis of the sites marked as fully complete in the period between 2015/16 - 2019/20 shows that 66.5% of the completed dwellings from these sites were from major residential sites (10+ dwellings) and 85% of the committed dwellings (at 1st April 2020) are due to come forward from large sites, suggesting that the trend of larger sites accounting for the majority of housing delivery is set to continue.

Windfall Sites

Windfall analysis undertaken for Chesterfield's Housing Topic Paper (2019) has shown that the borough has a significant stream of smaller sites coming forward irrespective of delivery on larger sites. On average 25.4% of housing completions have been provided through small windfall sites (4 dwellings or less) between 2011 and 2019 (which equates to 34 dwellings per annum on average), showing the importance of supporting development on smaller sites.

The proportion of Chesterfield's housing delivery coming forward from large sites suggests a need to focus on bringing these sites to fruition, as opposed to smaller sites which account for a low proportion of the committed housing delivery.

Mix of Sites

Approximately 67% of the potential capacity of the local plan allocation sites is expected to come forwards from brownfield opportunities (across 32 sites). Greenfield sites account for 32% of the potential capacity (across 12 sites) with the remainder on mixed sites. The proportion of brownfield sites would suggest that a steady pace of delivery across the plan period is to be expected owing to the complexities associated with developing brownfield sites.

2.6 Examples of Successful and Stalling Sites

Successful Major Sites

Many schemes within the borough are developed successfully despite facing supplyside barriers common to brownfield developments. These three examples cover some recently completed schemes:

Site Details	Capacity & Build Out	Key Successes	Barriers Overcome
CHE/16/00518/ FUL - Site of Former Newbold Community School, Newbold Road, Newbold	55 dwellings (1.94 Ha)	 Scheme developed according to development brief. Retention of former school playing fields for public use. 	 Adjacent to listed building and Conservation Area. Remediation of previously developed land. Retention of school playing fields.

CHE/15/00614/ REM - Former Sheepbridge Fields Recreation Ground (Avant Homes)	82 dwellings (4.23 Ha)	Affordable housing proportion.	 Tree preservation orders. Limited access to site.
CHE/18/00805/ REM - Land to the West of Dunston, Newbold, S41, 9RJ	99 dwellings	 Phase 1 complete of SS6 allocation. Policy compliant 20% affordable homes on site. 2 years between OUT permission and start on site. 8 months from REM submission to SOS. 2 years from SOS to all units completed. 	 First phase of a large and complex site. Proximity to listed farm

Lapsed Sites

Nine major residential permissions (10 dwellings or more) have lapsed between 2011/12 and 2019/20, seven of which were on previously developed land including garages, hospital sites and a former social club.

A number of these sites have since seen progression:

- The former Walton hospital currently has an extant full planning application for construction of 153 new dwellings, by a national housebuilder who are acquiring the site from Homes England.
- The former Goldwell Rooms site has approval for 72 bed care home and the developer is currently working towards the discharge of conditions.

Between 1 April 2019 and 31 March 2020, just one 'major' site had a lapse in planning permission. The former allotment site at Swaddale Avenue, Tapton had an outline permission for 25 units (approved in February 2016) which lapsed in 2019/20 after no Reserved Matters application was submitted. As the site benefits from an allocation within the Local Plan and could deliver modest, but beneficial homes, the Housing Delivery Manager has made attempts to engage landowner through the site agent. Unfortunately, the Council has been unable to contact the agent to date but will continue to engage with the site agent to identify any barriers to the site's progression.

2.7 Development Costs, Values and Viability

The strength of the local housing market, site viability, and pricing relative to the local market can influence the pace of new housing delivery. It is thought that low local

viability levels have contributed to the under-delivery of housing within the borough in recent years.

A Whole Plan Viability Assessment (WPVA) was undertaken for the new Local Plan which includes an assessment of the role of developer contributions. The WPVA for Chesterfield found that whilst viability levels varied, values are predominately low across many parts of Chesterfield borough.

As a measure that will assist viability of many schemes across the borough. the local plan for Chesterfield, adopted July 2020 contained a policy with a reduced requirement for affordable homes across the borough. The new policy follows the CIL charging zones and represents a proactive measure to assist viability and increase delivery.

The relationship between house prices/land values and viability is complex, with housebuilders only choosing areas with high land values if sales values are also high. Linked to demand-side factors, as identified in Section 2.4, further investigation is required to understand how increasing values across the borough could increase housebuilder interest and where price expectation of landowners is acting as a break on development.

2.8 Infrastructure Funding and Delivery

Areas with significant infrastructure requirements may see stunted housing delivery if the plan to prioritise infrastructure delivery has failed to engage all of the relevant stakeholders and where there are insufficient sources of funding.

Chesterfield's Submission Local Plan is supported by an updated <u>Infrastructure Study</u> and <u>Delivery Plan (2019)</u>² designed to support future growth resulting primarily from additional housing and employment allocations within the Local Plan period up to 2035. The document focuses on the strategic infrastructure requirements in relation to physical infrastructure, social infrastructure and green infrastructure. The plan has been prepared following early discussion with infrastructure and service providers and LEPs to ensure that it is representative of the borough's needs and realistic.

The study highlights that there are no significant infrastructure requirements (essential to development) which would seriously compromise the delivery of the council's spatial strategy. There are however some areas where significant infrastructure improvements will be necessary to achieve the council's long-term planning aspirations. This relates mainly to the Staveley and Rother Valley Corridor where major transport infrastructure, a new primary school, and the upgrading of Staveley Waste Water Treatment Works are likely to be required.

For the most part, infrastructure requirements in the borough will be funded via existing funding mechanisms such as the Community Infrastructure Levy (CIL) or developer contributions. For major infrastructure items, additional external funding will need to be

² https://www.chesterfield.gov.uk/media/930142/ksd6-infrastructure-delivery-plan-june-2019.pdf

levered. As most infrastructure grants tend to be bid-based, the pipeline of external funding is subject to a level of uncertainty.

Examples of Funding Success:

- A £2.7million Sheffield City Region Infrastructure Fund (SCRIF) grant, secured by Chesterfield Borough Council in partnership with developers Chesterfield Waterside Limited, has enabled the first phase of the development's £75 million Basin Square scheme to be brought forward by the site's developers.
- After the first three years of CIL implementation £593,091.80 is retained and available for spend on infrastructure (following the subtraction of the administration and neighbourhood portions). The <u>CIL Expenditure Strategy</u>³ sets out how collected receipts for CIL will be allocated to infrastructure projects on the published Community Infrastructure Levy Regulation 123 list. Whilst CIL was never intended to act as the sole source of infrastructure funding, CIL will play a key role in providing necessary infrastructure and offer an important opportunity for match funding. The first round of CIL funded schemes will be delivered in the 2020/21 financial year.

2.9 Summary of Key Issues

- Despite applications to LEP funding streams and the Housing Infrastructure Fund, there is some uncertainty surrounding the pipeline of funding required to fund the infrastructure that is crucial to the progression of the Staveley and Rother Valley Corridor scheme.
- Land values and house prices in areas of Chesterfield mean that viability is marginal in parts of the borough (particularly the East). The viability study recommends a lower affordable housing rate (as proposed through the new Local Plan) and the adoption of a revised CIL charging schedule.
- Dwellings committed through planning permissions far outnumber dwelling completions, however, lapses mostly relate to small sites. The council needs to liaise with applicants to determine how to effectively convert commitments into completions.
- Although small sites account for a reasonable proportion of housing delivery within the borough, Chesterfield's housing supply is reliant on a small number of major housing permissions (although this is set to change following the adoption of the new Local Plan). Greater liaison with development stakeholders would permit a greater depth of understanding of the barriers to high pace delivery.

³ https://www.chesterfield.gov.uk/media/933165/ev29-cil-expenditure-strategy-2018.pdf

3 What has the Council Achieved so far?

Ensuring that housing provision meets the needs of current and future residents of Chesterfield is a priority for the Council. The examples below set out the wide range of positive actions that the Council has already taken to increase the supply of new homes and support the delivery of the housing needed within the borough. A full record of progress on the Council's HDAP will be presented in the Authority Monitoring Report (AMR).

3.1 A New Local Plan

The Chesterfield Borough Local Plan (2018 to 2035) was adopted on 15 July 2020 and sets out a strategy for development across the borough until 2035. Over the whole plan period the council can demonstrate a supply of 6,497 dwellings against a minimum housing requirement of 4,080. In order to provide some flexibility for choice and the aspirations of the LEPS, and to account for potential lapses in sites or sites delivering less than the assumed housing figures, the plan allocates more sites than the minimum needed to meet the OAN.

Around 15% of the provision for new housing is set to come from small sites (of less than one hectare, exceeding the requirement of 10% required by the NPPF). As well as seeking development on the borough's brownfield sites, several large greenfield sites are allocated within the Local Plan to deliver the required level of housing and provide a greater mix of development sites. These include:

- Linacre Road, Holme Hall (300 dwellings)
- Land South of Worksop Road and East and West of Bolsover Road, Mastin Moor (650 dwellings)
- Tom Lane (Land South of), West of Rectory Road, Duckmanton (275 dwellings)
- Land South of Dunston Road, Dunston (799 dwellings)
- Inkersall Road (Land at), Inkersall (400 dwellings)

The adoption of a plan containing a strong mix of potential housing sites should facilitate housing delivery and provide a greater level of certainty to developers. A map of the Local Plan housing allocations is presented in Appendix B along with a table which outlines progress to date and a number of site specific actions.

3.2 Investing in Homes for the Borough

The Council has taken a pro-active approach to assisting delivery, stimulating demand and deploying available resources to increase supply across the borough. As a stock holding authority the Council controls the housing revenue account (HRA) and has successfully used these resources to increase supply.

Former Commerce Centre, Canal Wharf

A scheme for 38 residential units on the edge of the town centre was being brought forward by a small developer. The developer was able to bring the first two units to market but encountered two barriers to progression:

- Unforeseen additional infrastructure costs incurred following commencement.
- Economic uncertainty around Brexit (in Autumn 2019) resulting in very low levels of customer demand for properties.



These issues had significant impacts for cashflow and threatened the ability of the developer to continue with the site. An initial discussion between the Housing Delivery Manager and the developer identified a likely shutdown and loss of momentum on the site.

Early engagement via the Housing Delivery Manager identified issues and enabled swift intervention by the Council. Within two months the Council purchased 10 properties through use the HRA property acquisition programme, achieving the following objectives:

- Guaranteed delivery of 10 units contributing towards housing need.
- Maintenance of momentum and ensuring that a developer could remain on site.
- Ensuring the developer had the necessary cashflow to install infrastructure.
- Enabling the delivery of the remaining 28 units over the next 18 months.

Ringwood Meadows, Hollingwood

This site stalled in 2018 after delivering 25 of the 37 units for which it has Reserved Matters permission.

The site stalled owing to the discovery of unexpected ground remediation requirements, rendering the further 12 units unviable.

Through developer engagement the Housing Delivery Manager has identified a solution whereby the Council would purchase 6 of the remaining units and the housebuilder would speculatively complete the remaining 6 units – a further example of the council acquiring and influencing further development.



Map data ©2020 Google

ယ ယ **Council and Affordable Home Building Programmes**

during 2020/21. handed over and 35 are under construction on three sites which are due to complete or acquiring 100 new homes by 2023. To date 10 properties have been completed and Revenue Account. This is intended to help meet the Council Plan target of developing committed to resourcing a new build and acquisitions programme through the Housing To support overall housing delivery and meet local housing need, the Council is

are currently underutilised the Council and affordable housing providers can bring to assist wider housing delivery identifies a modest overall 'need' for affordable homes provision, the resources that affordable homes delivered across the borough. Although the SHMA update (2017) programmes. It also contributes to the broader aim of increasing the supply of directly meet local need, but also act as a learning opportunity for future new build This is an initial programme of investment and housing growth that is intended to both

through regeneration and standalone developments. supply of units through affordable tenures, both as part of the planning policy, but also The Council are exploring collaborative and supportive opportunities to increase the

3.4 Influence as Landowner

within the adopted Local Plan. commencement of delivery on the site by 2 to approach seeks around can be made on a full planning application for disposing of a 14 hectare site in the west of the 3 years from the initial trajectory identified Management team to ensure that a decision preferred bidders Delivery Manager has 280 and 300 new homes. Borough which is expected to yield between The council have taken a decisive approach in 290 homes in spring 2021. ರ and ʻbring been working with the The Housing forward' Development This the



3.5 Securing Funding for Strategic Sites

Council supported Derbyshire County Council and partners to submit a successful bid housing. The council also works proactively with Sheffield City Region and the D2N2 more complex brownfield sites where there is the potential to unlock vast quantities of Works. It is hoped that securing funding will help to stimulate delivery on the borough's Infrastructure Fund to support growth around the Railway Station and former Staveley Local Enterprise partnership to secure funding for housing led schemes. Recently the The council has been proactive in seeking funding from initiatives such as the Housing to the Large Local Majors Transport Programme which could see the first phases of the Chesterfield-Staveley Regeneration Route (CSRR), from Rother Way to Bilby Lane, completed by the mid 2020's.

3.6 Stakeholder Liaison

Over the past few years the Council has placed greater emphasis on working with developers to assist them with bringing forward sites that have stalled. The Council recently appointed a Housing Delivery Manager to provide an extra resource aimed at delivering the Action Plan and working with a wide range of stakeholders to overcome barriers to housing delivery in the borough. To date the Housing Delivery Manager has focused on:

- Developing and expanding relationships with key landowners, housebuilders, agents and consultants. Based on soundings taken from the House Builders Federation and relationship management experience, the Housing Delivery manager has adopted an 'account management' approach (i.e. developing a one to one relationship).
- Increasing dialogue between the Council, landowners and housing developers to understand what progress is being made on major housing schemes (10+ dwellings) with outline permission and all Local Plan allocations. This permits an understanding of activity in the market, early identification of possible issues and the development of relationships to assist promote and encourage future supply.
- Monitoring delivery on the large housing sites across the borough including delivering sites at Dunston Road, Cammac, Wheeldon Mill, and Cranleigh Road as well as those with planning permission granted or pending for further significant growth - Inkersall (400 homes), Mastin Moor (650 homes) and Poolsbrook (120 homes).

Looking forward, the Housing Delivery Manager has identified the importance of expanding the existing approach to include smaller developers over the short- medium term owing to the potential disproportionate impact on smaller housebuilders of Covid-19 and possible economic 'shockwaves'. The Local plan identifies 136 units to be delivered on sites between 4-10 units and 96 on sites under 4 units, totalling 232 units in 2020/21.

3.7 Additional Progress

• The Council continues to run a free and heavily utilised Pre-Application service. Between 2011-2018 the Council received 1510 requests for pre–application advice (covering all development types) with a 93% response rate.

- The Council's <u>Brownfield Sites Register</u>⁴ was updated in December 2019. The register allows developers to identify any suitable sites for housing which are situated on previously developed land.
- A <u>Self and Custom Housebuilding Register</u>⁵ continues to be maintained to record the interest of people looking to build within the borough.
- The Council is currently preparing additional <u>development briefs⁶</u> to provide guidance on specific sites within the borough. Briefs provide clarification on how the policies of the council's Local Plan apply to specific sites, providing confidence to investors and housebuilders.
- The continuation of place based marketing through <u>Destination Chesterfield</u>⁷ to encourage investment and development within the borough.

⁴ https://www.chesterfield.gov.uk/planning-and-building-control/planning-policy-and-the-local-plan/land-availability-assessment/brownfield-land-register.aspx

⁵ https://www.chesterfield.gov.uk/planning-and-building-control/planning-permission-and-development-management/custombuild-and-self-build-register.aspx

⁶ https://www.chesterfield.gov.uk/planning-and-building-control/major-developments/planning-briefs.aspx

⁷ https://www.chesterfield.co.uk/destination-chesterfield/

4 Key Actions & Responses

The Council is keen to see that the recent positive trend towards improving delivery is sustained and that housing needs targets are met throughout the Local Plan period and beyond. A range of proactive measures have been identified which have the potential to encourage and support housing delivery within the borough.

As the delivery of new homes has a wider remit than planning alone some of the actions require input from other Council services (including Housing and Asset Management), infrastructure providers and other stakeholders within the development industry. The actions, their anticipated outcomes and teams responsible for their undertaking are identified in Table 4.1. The actions align with three broad objectives which represent the focus of the Council's efforts to improve and sustain delivery:

- Supporting the Development of Permitted and Allocated Sites
- Reducing Barriers to Development
- Improvement of Planning Processes

4.1 Key Actions to Boost Housing Delivery

Supporting the Development of Permitted and Allocated Sites				
Action	Anticipated Benefit	Timescale	Responsibility	
Continue to build relationships with developers.	The Council has placed a greater emphasis on liaising with developers on site progress. Increasing the frequency of contact enables early identification of issues which the Council may be able to assist with.	Short-term, Ongoing.	Housing Delivery Manager.	
Review progress on all housing allocations (e.g. permissions and build-out rates) and review the need for any site specific actions.	Now that the Council has an adopted Local Plan it is important to monitor progress on the allocated sites. Periodic review will allow the identification of sites which are in need of further promotion / assistance. The actions identified from the 2019/20 review are presented in the Allocations Log (Appendix B).	Short-term, Ongoing.	Planning Policy Team and Housing Delivery Manager.	
Facilitate investment on surplus land owned by the Council.	Reviewing sites in Council ownership may present opportunities for sustainable new housing sites.	Medium / Long Term		

	The recommendations of the Public Open Space Study may identify additional sites for potential disposal.		
Place Marketing and promotion of Chesterfield's opportunities.	A new Local Plan signifies that there are a wealth of opportunities for residential development in the borough. Promoting sites through means such as Destination Chesterfield forums or Homes England events will help to generate interest and investment in residential development.	Short term, Ongoing.	Economic Growth Unit and Housing Delivery Manager.

Reducing Barriers	Reducing Barriers to Site Development				
Action	Anticipated Benefit	Timescale	Responsibility		
Develop a better understanding of barriers to development within the borough through liaison with developers and landowners.	More frequent updates on larger development sites will ensure that the Council is able to identify any barriers to progression early on in the process. Being able to identify sites which are in danger of stalling will assist in prioritising efforts to support to housing developers and increase the likelihood of such developments coming forward.	Medium term, Ongoing.	Housing Delivery Manager with support from Planning Policy.		
Monitor funding streams and bid for infrastructure funding.	Bidding for infrastructure funding from sources such as the D2N2 LEP and HIF scheme may unlock additional expertise, support and capacity to drive forward the delivery of new homes.	Short term, Ongoing.	Economic Growth Team, Housing Team and Planning Policy Team.		
Promote development through planning briefs and masterplanning.	The production of masterplans and development briefs would be helpful in guiding future development on large and complex brownfield sites. The production of briefs with preliminary constraints and	Short term, Ongoing.	Planning Policy and Development Management with input from other teams within the Council.		

	design work will reduce the risks involved for site developers enhancing confidence amongst investors.		
Gather data on Housing Demand within Chesterfield and wider HMA	Expanding knowledge on the absorption rate both locally and in the wider Housing Market Area will permit a greater understanding of whether the demand side could be further stimulated to increase housing delivery.	Medium Term	Housing Delivery Manager with input from Planning Policy

Improving Plannin	Improving Planning Processes				
Actions Increase the efficiency of the Council's Monitoring Process through consultation with software providers. Officer training on how to use the Council's monitoring databases more effectively.	Anticipated Benefit Accurate and timely data is key to understanding any delivery issues within the borough in detail. At present the Council's spatial and monitoring data is held across multiple systems which creates a lot of data redundancy. More frequent and comprehensive reporting would allow the Council to identify any stalled sites quickly.	Timescale Medium / Long term.	Responsibility Planning Policy with input from Development Management and IT.		
Refine the monitoring process to provide additional clarity on "stalled sites" and development lead in times.	The collection of more detailed information on the progression of committed developments will inform how long particular sites take to deliver completions and the likely build out rates. The analysis of lag times will also enable the Council to understand if there are any identifiable process issues.	Medium term, ongoing.	Planning Policy with input from Housing Delivery Manager.		
Produce a Validation Checklist.	The Council has identified an issue around delays at the validation stage where the Council needs to request alternative or additional material. A validation checklist would ensure that the requirements for each	Short / Medium term.	Planning Policy with input from Development Management.		

	application type are transparent and easy to find. At present some applications are being delayed as they pass through the validation process without all of the required documentation.		
Streamline the pre-application process to ensure that any issues are addressed early.	The Council's planning teams provide a free pre-application service. Incorporating pre- application requests within the Council's planning application system would permit the monitoring of response times and provide a link between pre-application advice and any subsequent applications. An efficient pre- application system will ensure that applicants are fully aware of any issues at the earliest stage.	Short / Medium term.	Planning Growth Team with input from Development Management.

5 Monitoring and Review Arrangements

5.1 Monitoring Progress on the HDAP

Progress made since the original HDAP (published in August 2019) has been presented within Section 3. Although many proactive steps have been taken, it is envisaged that there will be a lag between the implementation of actions to improve delivery and seeing an enhanced rate of delivery being recorded through completions monitoring. The actions relating to process improvement will take time implement and in turn, to have an impact upon delivery rates.

The Council will make use of surveys (such as the annual residential monitoring survey and the measurement of progress against the anticipated Local Plan Trajectory data) to inform progress on housing delivery. It is the Council's intention to enhance future surveys to provide the data necessary to inform any future action plans. Progress on the Action Plan will be included within the Council's Annual Monitoring Report (AMR) each December and reported to the Economic Growth team and Council Cabinet alongside the Housing Delivery Test results.

5.2 Review of the HDAP

The review of the Action Plan must be aligned to the annual Housing Delivery Test results as a minimum (in line with government requirements). As the Council expects a result of above 85% in the 2020 HDT it is expected that the Council will need to publish an updated Action Plan within six months of publication of the next HDT results (expected in November 2020.

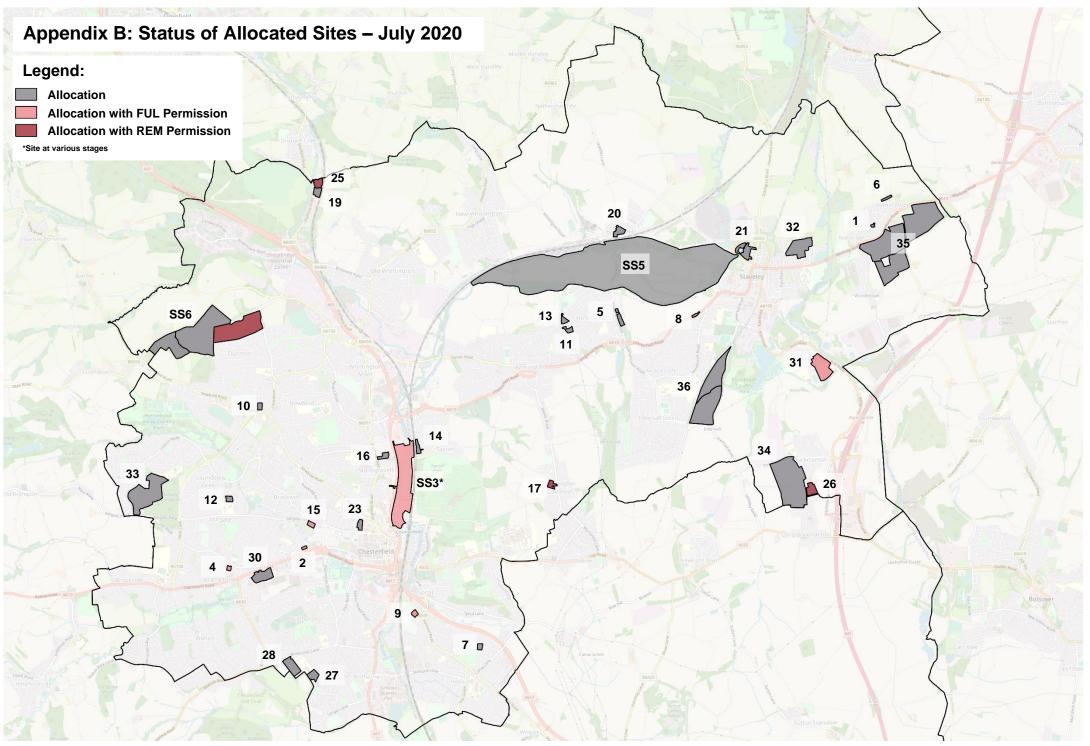
The Action Plan will be amended to incorporate any further actions that are deemed to be necessary and where new initiatives and funding streams are identified. The Council would welcome any suggestions for further actions which could further assist the borough in meeting its housing targets.

Appendix A:	Implementation	and Monitoring	Framework
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Supporting the I	Supporting the Development of Permitted and Allocated Sites						
Action	Measurement	Anticipated Completion					
Sustaining communication discussion with developers	Regular contact made with housing developers (twice per annum for major schemes).	Ongoing, reviewed annually.					
Allocation progress review	Progress on Local Plan Allocations reviewed. Site specific actions identified and carried out.	March 2021 and reviewed annually thereafter.					
Maximising use of Council owned land	Evidence of work been undertaken to review Council land holdings. Number of sites disposed of.	Ongoing, reviewed annually.					
Place Marketing	Evidence of liaison with Destination Chesterfield. Creation of a development opportunities map.	December 2020 - ongoing					

Reducing Barrie	Reducing Barriers to Site Development							
Action	Measurement	Anticipated Completion						
Increasing understanding of barriers to development	Data gathered on lapsed sites within the borough. Data gathered from housing developers in the borough.	Ongoing, reviewed annually.						
Seizing funding opportunities	Evidence of applications for funding bids where relevant.	Ongoing, reviewed annually.						
Planning Briefs and Masterplanning	Creation of a Planning Brief for the Allen and Orr Timber Yard site (Town Centre brownfield allocation). Progress on the Station Area Masterplan.	December 2020						
Understanding Housing Demand	Data gathered on housing demand in Chesterfield and the wider HMA (with input from developers in the area). Completion of a Town Centre Housing Demand Study	August 2021						

Improving Plann	Improving Planning Processes							
Action	Measurement	Anticipated Completion						
Enhancing the efficiency of the monitoring process.	Software providers consulted where necessary. Uniform database connected to monitoring database with the functionality to produce reports. Constraints GIS data integrated into Uniform software to enable spatial reporting.	August 2022						
Streamlining the Pre-application Service	Pre-application advice integrated within Uniform. Time taken to respond to pre-application advice recorded and reviewed.	December 2021						
Creating a Validation Checklist	Validation checklist prepared, consulted on and finalised.	March 2021						



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Residential Allocations Log - 2019/20:

Site Address	Ref	Anticipated Capacity	Summary of Progress Actions/comments
Catherine Street Garage Court, Bank Street, Chesterfield	H2	12 (confirmed)	 Full planning permission CHE/19/00735/FUL. On site. Completion expected spring 202. Completion expected spring 202.
Heaton Court (Former), Meynell Close, Brampton	H4	10	 On site. CBC development – MMC units. Expected delivery Autumn 2020. Close working between housing and planning teams.
Pondhouse Farm, Troughbrook Road, Hollingwood	H5	23	 Private landowner expressed interest in bringing site forward. Work with landowner to assist site to be brought forward.
Hollythorpe Close (Land off), Hasland	H7	14	 CBC owned land. No release date set as yet. Work with sites disposal team to establish a release date for site.
Chesterfield Road (Land North of), Staveley	H8	14	 Private landowner expressed interest in bringing site forward. Work with landowner to establish release date for site to be brought forward.

Site Address	Ref	Anticipated Capacity	Sı	ummary of Progress	A	ctions/comments
White Bank Close (Land at), Hasland	H9	9	•	Permission granted.		
Derwent House HOP, Ulverston Road, Newbold	H10	17	•	Public sector landowner, site release date to be confirmed.	•	Work with landowner to establish release date for site to be brought forward.
Sycamore Road (Land at), Hollingwood	H11	18	•	Developer commenced pre- application discussion with CBC housing team.	•	Dialogue suspended because of COVID outbreak, recommence autumn 2020
Ashbrook Centre (Former), Cuttholme Road, Loundsley Green	H12	20	•	Public sector landowner, release date to be confirmed.	•	Work with landowner to establish release date for site to be brought forward.
Elm Street (Land at), Hollingwood	H13	23	•	Developer commenced pre- application discussion with CBC housing team.	•	Dialogue suspended because of COVID outbreak, recommence autumn 2020

Site Address	Ref	Anticipated Capacity	Summary of Progress	Actions/comments
Swaddale Avenue (Land to the West of), Tapton	H14	21(25)	 Permission CHE/16/00092/OUT – lapsed in Jun 2019. No response from sales agent. 	 Continue to seek confirmation of landowner's intention. Possible review of allocation if no response within an identified time frame.
Goldwell Rooms (Former) and 6 Ashgate Road, Chesterfield**	H15	70	 Full planning permission for 72 bed care home - CHE/19/00385/FUL approved Nov 19. Units expected to be delivered Autumn 2020. Planning brief still in place for part of site not under development as care home: https://www.chesterfield.gov.uk/medi a/148532/ashgate-road-planning-brief-may-2015.pdf 	 Work with current landowners to help bring a supporting development forward.
Red House HOP and Spire Lodge, Sheffield Road, Chesterfield	H16	25	Public sector landowner, release date to be confirmed.	Work with landowner to establish release date for site to be brought forward.

Site Address	Ref	Anticipated Capacity	Summary of Progress	Actions/comments
Poultry Farm (Former), Manor Road, Brimington	H17	26	 Developer on site CHE/18/00436/REM. Site progressing well. Anticipate delivery to fall within 20/21 and 21/22. 	 Maintain regular dialogue with developers to establish site is progressing as planned.
Ash Glen Nursery (Former), Sheffield Road, Unstone	H19	30	 Site adjacent to allocation H25, private sector landowner. Potential schemes should complement development in H25. 	Work with landowner, developers and adjacent landowner to establish potential for development that complements on neighbouring site.
Staveley Canal Basin, Eckington Road, Staveley	H21	90	 Public sector land. Concept and opportunities in development with Derbyshire County Council and landowners. no detailed proposal at present. 	 Work with public and private sector stakeholders. to identify potential scheme and assess viability/delivery options through development brief. DCC to consider land assembly options

Site Address	Ref	Anticipated Capacity	Summary of Progress	Actions/comments
Allen and Orr Timber Yard, Saltergate, Chesterfield	H23	39	 Detailed feasibility work undertaken to support possible relocation of business occupying site. Site investigations and appraisal carried out to understand and assist future proposals. Planning brief in development, anticipated completion autumn 2020. 	 Continue to work with occupiers. Seek and submit funding applications to support relocation and remediation/infrastructure.
Boat Sales (Former), Sheffield Road, Unstone	H25	50	 On site CHE/19/00532/REM. Permission for 48 affordable and intermediate homeownership units. Progress partially delayed by Covid-19, delivery of all units anticipated to be summer/autumn 2021. 	 Maintain regular contact with registered provider (end client of units) to assist if required.
Walton Hospital (Land at), Harehill Road, Walton	H27	60	 Application for full planning permission received, in conjunction with allocation ref H28 from national house builder for permission to deliver c153 affordable and market homes CHE/20/00305/FUL. If approved, housebuilder will be required to deliver at pace. Delivery anticipated to begin 2021-22 and c50 per year. 	 Support landowner and developer where required during planning process and if successful during mobilisation and delivery phase.

Site Address	Ref	Anticipated Capacity	Summary of Progress	Actions/comments
Walton Hospital (Land at), Whitecotes Lane, Walton	H28	90	As above.	
Bent Lane, Staveley	H32	140	CBC owned site, phased to come forward later in plan, initial soft market testing ahead of establishing release date.	
Inkersall Road (Land at), Inkersall	H36	400	 Permission in principle approved in outline for 400 dwellings, approved Nov 19 CHE/19/00131/OUT. 	 Work with landowners to assist site to come forward at pace.
Edale Road Garage Court, Mastin Moor	H1	6	Within CBC HRA Programme	

Site Address	Ref	Anticipated Capacity	Summary of Progress	Actions/comments
Miller Avenue, Mastin Moor	H6	14	Within CBC HRA Programme	
Duewell Court (Land at), Station Road, Barrow Hill	H20	35	Within CBC HRA Programme	
Rectory Road (Land adjacent), Duckmanton	H26	33	 Developer has permission to bring forward 33 dwellings as part of CHE/18/00768/REM approved March 2019. On site. First units are expected to be completed during monitoring year 2020/21. 	Dialogue established with developer, continue to maintain communication to ensure development is delivered according to schedule.
Varley Park, Staveley Road, Poolsbrook	H31	175	 National housebuilder has full planning permission to deliver 175 homes CHE/18/00229/FUL. Site enabling works commenced start of 2019. Weather and Covid restrictions have delayed progress. 	Maintain regular dialogue with developer.

Site Address	Ref	Anticipated Capacity	Summary of Progress	Actions/comments
			 Anticipated first homes will be delivered in spring/summer 2021. 	
Linacre Road, Holme Hall	H33	300	 Masterplan for development established. Commercial dialogue in progress. Full planning permission application to be targeted early 2021. 	 Conclude commercial dialogue. Develop and secure delivery plan with successful housebuilder.
Tom Lane (Land South of), West of Rectory Road, Duckmanton	H34	275	 Landowner led application under consideration: CHE/16/00340/OUT. Site has ground issues such as open cast mining legacy, topography to address. 	 Work with a range of public and private stakeholders to assist planning application and establish delivery options.

Site Address	Ref	Anticipated Capacity	Summary of Progress	Actions/comments
Land South of Worksop Road and East and West of Bolsover Road, Mastin Moor	H35	650	 Application for permission refused October 2020 - CHE/17/00469/OUT. Appeal in progress – The Council have indicated they will not oppose the appeal. 	 If appeal is upheld and permission is approved, work with landowners to development to come forward with a view of securing accelerated deliver.
Spire Neighbourhood, Chesterfield	SS1	100	 Concept at present, regenerate areas on fringes of town centre, between retail core and train station. Town centre vision masterplan has been established. Seek formal masterplan and planning brief for areas. 	 Develop greater understanding of market and finical parameters of existing and potential sites. Explore potential to attract external funding.
Walton Works (Former), Factory Street, Brampton	H30	150	 Subject to current application with resolution to approve but no recent progress with scheme 	 Work with landowners to identify potential alternative schemes.

Site Address	Ref	Anticipated Capacity	Summary of Progress	Actions/comments
Chesterfield Waterside, Brimington Road, Chesterfield	SS3	1550	 Mixed use regeneration area, currently on site with 177 Homes CHE/19/00007/REM. Commercial dialogue with operators for apartment schemes on area of site. 	Support project group upon conclusion of commercial dialogue.
Staveley Works, Staveley	SS5	1499	 Site of significant ground contamination. Long term project to work with landowners and public sector to secure infrastructure and decontaminate site. Project delivery board established (CBC, DCC and landowners). Outline planning applications submitted for first two residential phases (totalling 750 dwellings, local centre and site for new primary school). 	Support DCC bid for funding for Regeneration Route.
Land South of Dunston Road, Dunston	SS6	799	 Outline permission CHE/16/00016/OUT granted March 2016 - 300 dwellings. Phase 1 CHE/17/00351/REM completed spring 2020. Phase 2 CHE/18/00805/REM approved in April 2019, on site delivery on target, following hiatus resulting from Covid 19 site closure. 	• Work with landowner/housebuilder and planning agents to establish timetable for next section of the site, a further 400 dwellings to come forward.